

January 13, 2012

**CUSTODIAN  
(Full Time Position)**

**SALARY:** Commensurate with qualifications and experience.

**BENEFITS:** Excellent fringe package includes pension plans and life, health, dental and vision insurance.

**STARTING DATE:** On or before February 15, 2012

**RESPONSIBILITIES:** The custodial staff is responsible for the daily cleaning of University buildings and equipment. Custodians are under the direct supervision of the Director of the Physical Plant. Typical routine duties include but are not restricted to: dust mopping, sweeping, wet mopping, vacuuming, dusting, waxing, cleaning restrooms, stripping floors, removing trash, polishing furniture, and operation of basic mechanical cleaning equipment.

**QUALIFICATIONS:** Knowledge of cleaning methods, materials and equipment; ability to perform manual tasks requiring moderate physical strength; ability to follow oral and written instructions, and to establish and maintain working relationships with supervisors, fellow workers, faculty and students. One year of work-related experience and/or training in custodial work required. Must be willing to work a flexible schedule.

Prefer graduate of a standard high school or equivalent. Must possess ability to adequately use tools of the trade. Must be able to perform strenuous work requiring lifting weights up to 25-40 pounds, climbing, ladder work, crawling, overhead work, kneeling, walking, and standing for extended periods of time.

Successful candidate must demonstrate a high degree of individual initiative and observe high standards of personal and professional integrity.

**TO APPLY:** Submit completed USAO application form and two letters of recommendation to the Personnel Office, University of Science and Arts of Oklahoma, 1727 W. Alabama, Chickasha, OK 73018-5322. Application review will begin February 3, and continue until position is filled. AA/EOE.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The University of Science and Arts of Oklahoma, a member of COPLAC, is Oklahoma's only publicly supported four-year liberal arts college. A function of the institution is to provide an outstanding general education program with strong offerings in the liberal arts and sciences. The program features interdisciplinary team teaching and extends throughout the student's entire undergraduate experience. Operating on a flexible trimester system which permits the opportunity for accelerated studies, USAO offers a limited number of career, professional and specialized degree programs which are especially strengthened when combined with an interdisciplinary, liberal arts foundation. The University is located in central Oklahoma, 35 miles southwest of Oklahoma City, in a community of 16,000.