

November 11, 2011

Multi-Craft Mechanic/Technician

The University of Science & Arts of Oklahoma is seeking a Multi-Craft Mechanic/Technician to provide journey level technical electrical, HVAC, plumbing, and other craft skills in the Physical Plant.

Salary Range: \$23,000 to \$26,000

Starting Date: On or before January 1, 2012.

Essential Functions: Provide electrical, plumbing, HVAC, and other miscellaneous repairs on buildings across campus. Maintain and operate boilers and chillers. Analyze work orders and prioritize repairs. Identify systems and equipment malfunctions and coordinate repairs with other trades as needed. Receive, respond, and follow through with written and oral instructions from Physical Plant Director. Communicate effectively with supervisor, other staff, contractors, vendors, students, and faculty regarding needed repairs and work order status. Work under stress as a team member and independently as required. Perform and respond to emergency calls 24/7 as needed. Work overtime on evenings and weekends as required by Physical Plant Director. Perform other duties as required.

Required Qualifications: Technical School, certification, training or apprenticeship beyond high school required. Must have five years of experience with a strong background in HVAC systems, utility operations, and maintenance. Must obtain boiler operator's license. Ability to work overtime or flexible schedule depending on department needs. Oklahoma Driver's License within 30 days of employment. Physical ability to: climb tall ladders and stairs, lift 60 pounds, work in confined space, sit or stand for two hours, walk long distances.

Preferred Qualifications: Journeyman level licensing in electrical, HVAC, or plumbing trade. Experience in digital control systems programming and maintenance.

Working Conditions: May work in all weather conditions and under extreme temperatures. May work around electrical and mechanical hazards.

To Apply: Submit completed USAO application form (available at www.usao.edu), resume, and three letters of recommendation to the Personnel Office, University of Science and Arts of Oklahoma, 1727 W. Alabama, Chickasha, OK 73018-5322. Application review will begin Tuesday, December 6 and continue until position is filled.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The University of Science and Arts of Oklahoma, a member of COPLAC, is Oklahoma's only publicly supported four-year liberal arts college. A function of the institution is to provide an outstanding general education program with strong offerings in the liberal arts and sciences. The program features interdisciplinary team teaching and extends throughout the student's entire undergraduate experience. Operating on a flexible trimester system which permits the opportunity for accelerated studies, USAO offers a limited number of career, professional and specialized degree programs which are especially strengthened when combined with an interdisciplinary, liberal arts foundation. The University is located in central Oklahoma, 35 miles southwest of Oklahoma City, in a community of 16,000.