

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA  
BOARD OF REGENTS  
MINUTES  
February 9, 2016**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, February 9, 2016, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Regent Mosley led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 p.m. and asked for roll call. Members present were: Mo Anderson, GT Bynum (by skype), Hilary Kitz, Bill Lance, David McLaughlin, and Chris Mosley. Absent were: Diane Ming. Also present were: President John Feaver, Vice President Krista Maxson, Vice President Sid Hudson, Vice President Monica Trevino, Director of Communications and Marketing Amy Goddard, President of Faculty Association Zach Simpson, President of the Alumni Association Ron Carr, Chair of the Staff Association Robin Rogers, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

**Introductions:** None

**Presentations:** None.

**Approval of the Minutes of the December 8, 2016 meeting:** On a motion by Regent Anderson, seconded by Regent McLaughlin, the minutes were approved (6-0).

**Communications:** None.

**Unfinished Business:** None.

**New Business:**

**1. Personnel –**

**Appointments:**

Tina Goleman, Custodian, full-time effective December 1, 2015, salary \$20,800

Sheri Deily, Women's Head Volleyball Coach, full-time effective December 14, 2015, salary \$18,000

Stephen Miller, Security, full-time effective December 14, 2015, salary \$20,800

Sid Hudson, VP University Advancement, full-time effective January 1, 2016, salary \$86,470

Taylor Jackson, Administrative Asst. Academic Resource, full-time effective January 11, 2016, salary \$18,500

Michael Erwin, Security, full-time effective January 18, 2016, salary \$20,800

### **Change in Status:**

Sarah Crevar, Admissions Counselor effective January 11, 2016, salary \$27,000

Kelli Monroe, Advisement Specialist/Activity Director effective January 18, 2016, salary \$40,000

### **Resignations:**

Tina Goleman, effective January 5, 2016

Callison Coburn, effective January 27, 2016

### **Retirements:**

Martin Reding, effective December 31, 2015

On a motion by Regent Kitz second by Regent Lance, the Board voted unanimously to approve the personnel actions.

**2. Financial Statements** – Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action was necessary.

**3. Listing of Faculty Eligible for Tenure and/or Promotion Consideration** – No action necessary.

**4. Request for Approval of Proposed Curriculum Changes** – Chair Mosley called on Regent Kitz to report on the following request.

The following requests for additions, deletions, and modifications in programs and courses have originated with the respective departments, and have won approval from the appropriate faculty committees and officers, including the President.

All courses are identified by a four-digit number. The first digit (1, 2, 3, or 4) represents respective levels of freshman, sophomore, junior, and senior. The last digit represents the number of credit hours awarded for completion of the course. The middle two digits are unique to identify the specific course and will be determined by the registrar in consultation with the proposing faculty.

**1. New program: Multidisciplinary Studies**

USAO routinely attracts students who are intellectually curious, independent thinkers, who may have difficulty narrowly confining their interests and goals to a single field of study. Additionally, some students may have self-defined scholarly or professional goals that do not fall within a single disciplinary major. A multidisciplinary studies program

allows capable students to customize their degree plans under the guidance of well qualified faculty advisors. This program would embody the interdisciplinary, liberal arts ideals of USAO by encouraging select students to explore a wider breadth of curricular possibilities, combine areas of knowledge in unique and interesting ways, thus promoting cross disciplinary connections between students and faculty alike. These students would exemplify the USAO mission to produce well-rounded learners, engaged in innovative ways to absorb and apply our diverse learning environment.

2. **Change in existing course: SLPA 2123** – Name change to stay current with discipline.
3. **New Courses:** The History curriculum is lacking in upper level electives and as a result the proposed new courses have been routinely offered as special topics.
  - a. **HIST 2\*\*3: Introduction to Cultural Studies**
  - b. **HIST 4\*\*3: Imaging America: Photography as History and Text, 1839-1939**
  - c. **HIST 3\*\*3: Progressivism and the Harlem Renaissance**
  - d. **HIST 4\*\*3: Reconstruction of the American South**
  - e. **HIST 2\*\*3: Introduction to the Modern Middle East**
  - f. **HIST 4\*\*3: History of the America Political Party System to 1896**
  - g. **HIST 4\*\*3: History of the American Political Party System from 1896**
  - h. **HIST 4\*\*3: The American Civil War**
4. **New Sociology Course: SOCI 4\*\*3: Sociology of Education** – has been taught as special topics.
5. **New Psychology Course: PSYC 2\*\*3: Sensation and perception** – has been taught as special topics.
6. **Business changes:** See attached pages.

**Bachelor of Science in Business Administration  
Proposed Curriculum Changes**

The curriculum modifications that are proposed to the Bachelor of Science in Business Administration Degree does not change our current core curriculum. All proposed changes will affect the elective classes for the additional 15 hours students are required to specialize in an elective area. Current elective areas are Accounting, Business Administration, and Management.

**CORE CURRICULUM**

<b>Current Program</b>		<b>Proposed Changes</b>	
ACCT 2103	Principles of Accounting	ACCT 2103	Principles of Accounting
ACCT 2203	Principles of Accounting II	ACCT 2203	Principles of Accounting II
BADM 1503	Intro to Business	BADM 1503	Intro to Business
BADM 3103	Business Law I	BADM 3103	Business Law I
BADM 3223	Business Communication	BADM 3223	Business Communication
BADM 3243	Principles of Marketing	BADM 3243	Principles of Marketing
BADM 3483	Principles of Finance	BADM 3483	Principles of Finance
MGMT 3253	Principles of Management	MGMT 3253	Principles of Management
ECON 2113	MacroEconomics	ECON 2113	MacroEconomics
ECON 2123	MicroEconomics	ECON 2123	MicroEconomics
MATH 2203	Elementary Stats	MATH 2203	Elementary Stats
<b>33 Hours</b>	<b>TOTAL HOURS</b>	<b>33 Hours</b>	<b>TOTAL HOURS</b>

**\*\*NO CHANGES TO CORE CURRICULUM\*\***

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## ELECTIVE COURSES—ACCOUNTING EMPHASIS

<b>Current Program</b>		<b>Proposed Changes</b>	
ACCT 2880	Special Topics	ACCT 2880	Special Topics
ACCT 2900	Workshop	ACCT 2900	Workshop
ACCT 2990	Tutorial	ACCT 2990	Tutorial
ACCT 3323	Governmental Accounting	ACCT 3323	Governmental Accounting
ACCT 3453	Income Tax Acct. I	ACCT 3453	Income Tax Acct. I
ACCT 4103	Intermediate Acct I	ACCT 4103	Intermediate Acct I
ACCT 4113	Intermediate Acct II	ACCT 4113	Intermediate Acct II
ACCT 4223	Cost Accounting	ACCT 4223	Cost Accounting
ACCT 4343	Advanced Accounting I	ACCT 4343	Advanced Accounting I
ACCT 4353	Advanced Accounting II	ACCT 4353	Advanced Accounting II
ACCT 4363	Advanced Acct Theory	ACCT 4363	Advanced Financial Accounting (name change)
ACCT 4443	Auditing	ACCT 4443	Auditing
ACCT 4453	Income Tax Acct II	ACCT 4453	Income Tax Acct II
ACCT 4880	Special Topics	ACCT 4880	Special Topics
ACCT 4900	Workshop	ACCT 4900	Workshop
ACCT 4990	Tutorial	ACCT 4990	Tutorial
		<b>ADDITIONS</b>	
		ACCT 4XX3	Compliance Accounting
		ACCT 3XX3	Intro to Oil & Gas Acct
		ACCT 3XX3	Oil & Gas Acct. II
		ACCT 3XX3	Personal Finance & Acct.
		ACCT 4XX3	Integrated Computer Acct
		ACCT 3XX3	Payroll Acct
		ACCT 3XX3	Creative Acct & Fraud
		<b>DELETIONS--NONE</b>	

### **Curriculum Change Justification for Accounting Emphasis:**

The accounting program is in need of course expansion. The current catalog only lists 24 hours of upper level of courses, not including the 2 principle courses. These courses are offered, but additional course are needed to give an accounting student a broader background in other areas of accounting developed over the last few years. All of the courses added have been taught as “Special Topics”.

**ELECTIVE COURSES—BUSINESS ADMINISTRATION EMPHASIS**

<b>Current Program</b>		<b>Proposed Changes</b>	
BADM 1013	Business Mathematics	BADM 2880	Special Topics
BADM 2103	Computer Tech Systems	BADM 2900	Workshop
BADM 2880	Special Topics	BADM 2990	Tutorial
BADM 2900	Workshop	BADM 3113	Business Law II
BADM 2990	Tutorial	BADM 3363	Admin Resource Development
BADM 3013	Advanced Computer Tech Systems	BADM 4333	Seminar
BADM 3113	Business Law II	BADM 4453	Business Ethics
BADM 3253	Principles of Insurance	BADM 4880	Special Topics
BADM 3363	Admin Resource Development	BADM 4900	Workshop
BADM 3383	Real Estate Principles	BADM 4990	Tutorial
BADM 4333	Seminar	<b>ADDITIONS</b>	
BADM 4453	Business Ethics	BADM 3XX3	Excel
BADM 4880	Special Topics	<b>DELETIONS</b>	
BADM 4900	Workshop	BADM 1013	Business Mathematics
BADM 4990	Tutorial	BADM 2103	Computer Tech Systems
		BADM 3013	Advanced Computer Tech Systems
		BADM 3253	Principles of Insurance
		BADM 3383	Real Estate Principles

**Curriculum Change Justification for Business Administration Emphasis:**

The Business Administration Emphasis is in need of an update. Several courses that are listed in the catalog have not been taught during my tenure at USAO. These courses include Principles of Insurance and Real Estate Principles. Business Mathematics has been taught one time since 2008, however, the material covered can be obtained in our Principles of Finance class and Math in a Modern World class. Additionally, two courses have become outdated as students are already competent in the Microsoft Office Suite. Therefore, Computer Tech Systems and Advanced Computer Tech Systems have been proposed for deletion. Furthermore, Excel has proven to be needed in the business environment. Most businesses own the Microsoft Office Suite and utilize Excel for analysis and statistical calculations. Excel has been proposed as an addition to the upper level electives that business administration, accounting, or management students may take.

## ELECTIVE COURSES—MANAGEMENT EMPHASIS

<b>Current Program</b>		<b>Proposed Changes</b>	
MGMT 2002	Records Management	MGMT 2900	Workshop
MGMT 2900	Workshop	MGMT 2990	Tutorial
MGMT 2990	Tutorial	MGMT 3203	Leadership in Film
MGMT 3203	Leadership in Film	MGMT 3213	Group Dynamics and Teamwork
MGMT 3213	Group Dynamics and Teamwork	MGMT 3233	Management Communications
MGMT 3233	Management Communications	MGMT 3373	Human Resource Mgmt
MGMT 3373	Human Resource Mgmt	MGMT 3383	Organizational Behavior
MGMT 3383	Organizational Behavior	MGMT 3393	Small Business Organization and Management
MGMT 3393	Small Business Organization and Management	MGMT 4353	Managerial Strategy
MGMT 4353	Managerial Strategy	MGMT 4403	International Management
MGMT 4403	International Management	MGMT 4880	Special Topics
MGMT 4880	Special Topics	MGMT 4900	Workshop
MGMT 4900	Workshop	MGMT 4990	Tutorial
MGMT 4990	Tutorial		
		<b>ADDITIONS</b>	
		MGMT 3XX3	Training & Development
		MGMT 3XX3	Compensation
		MGMT 3XX3	Employment Law
		<b>DELETIONS</b>	
		MGMT 2002	Records Management

### Curriculum Change Justification for Management Emphasis:

The area of human resource management has grown over the past few years. Historically these jobs were considered to be secretarial positions. Today the human resource management field plays a vital role in the organization and is often considered a management position. Due to this demand, several classes have been taught since 2008 as special topic classes. These classes have been successful and enrollment has steadily increased. Human resource management classes to add include training & development, compensation, and employment law. Furthermore, records management is being proposed for deletion. With computerization, this class has become obsolete.

Regent Kitz recommended the Board approve the Curriculum Changes. Chair Mosley moved to accept Regent Kitz's recommendation to approve the Curriculum Changes. The Board voted unanimously (6-0) to approve.

## **5. President's Report**

The President addressed the Board on the following items:

- a. The President reported on Ready, Set, Now campaign. In Michael Nealeigh's absence he presented the final fundraising tally.
- b. Monica Trevino, Vice President for Enrollment Management reported on student recruiting and projections for the fall of 2016.
- c. Sid Hudson, Vice President for Advancement reported on softball, volleyball and soccer and how they have the potential for increasing student enrollment.
- d. Krista Maxson, Vice President for Academic Affairs reported on the World Climate Change Challenge (WCCC) and the prospect of additional students from this source as well.
- e. The President reported that on April 7<sup>th</sup> Mo Anderson and Mike Turpen are co-chairing an event in honor of Governor Fallin's mother, Mary Jo Duggan Copeland, and establishing a scholarship in her name.

## **6. Remarks from Representatives to the Board:**

- i. Faculty Association –Dr. Zach Simpson, President of the Faculty Association – No report.
- ii. Student Association – No report
- iii. Alumni Association – Ron Carr, President of the Alumni Association reported on the many projects the Alumni are working on at this time.
- iv. Staff Association – Robin Rogers, Chair of the Staff Association reported on the many activities of the Staff Association

**7. Time and Place of Next Meeting – the next meeting will be held Tuesday, April 12, 2016, at 1:30 p.m. on the USAO campus.**

**8. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None.**

**9. Executive Session –** Regent Mosley asked for a motion to move the meeting into executive session. On a motion by Regent Kitz, seconded by Regent McLaughlin, the Board voted unanimously to move into Executive Session. Regent Mosley declared the Board in Executive Session at 2:23 p.m. in order to address the remaining agenda items.

- a. Reemployment of President for Next Fiscal Year



- b. Reemployment of Administrators for Next Fiscal Year
- c. Three-Year Review of Tenured Faculty

**10. Return to Open Session** – Regent Mosley asked for a motion to move the meeting into open session. On a motion by Regent Lance, seconded by Regent McLaughlin, the Board voted unanimously to return to Open Session at 2:45 p.m.

- a. Action on reemployment of President for next fiscal year
- b. Action on reemployment of administrators for next fiscal year
- c. Action on three-year review of tenured faculty

On a motion by Regents Kitz, seconded by Regent Lance, the Board voted unanimously to approve items a, b, and c. (6-0)

**11. Adjournment** – On a motion by Regent McLaughlin, seconded by Regent Kitz, the Board voted unanimously to adjourn. Chair Mosley declared the Board meeting adjourned at 2:50 p.m.