

UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
1727 W. Alabama Avenue, Chickasha, OK 73018
Student Center, Ballroom
MINUTES FOR BOARD OF REGENTS REGULAR MEETING
September 12, 2024
1:00 p.m.

The Board of Regents for the University of Science and Arts of Oklahoma met Thursday, September 12, 2024 in the Student Center's Regents Room of the USAO Campus at 1:00 PM.

1. **Call to Order:** The meeting was called to order Chair Kelly Wilkerson at 1:00 PM.
2. **Open Meeting Law:** President Hale announced Announcement of Filing of Meeting Notice and Posting of Agenda in Accordance with the Open Meeting Act
3. **Roll Call** was taken with seven regents in attendance: Kelly Wilkerson, Diane Ming, Suzanne Reynolds, JJ Francois, Amanda Conley and Chris Mosley.

Staff and faculty members in attendance included: VP Sheppard McConnell, VP JP Audas, VP Nick Hathaway, Athletic Director Mike Ross, Director of H/R Angela Harris, Dr. Karen Karner, VP David Evans, Dr. Sarah Layman, Tony Hutchison, Amy Goddard, Marissa Moore, Whitney Palesano, Robyn Rogers, David Smith, Dr. Misty Steele, Nicole McMonagle, Autumn Dahlman.

4. The **pledge of allegiance** was recited by those in attendance.
5. **Introductions:** President Hale welcomed Sohail Punjwani, Assistant Attorney General for the State of Oklahoma, and Leese Underwood of Enterprise Rentals, to the meeting.
6. **Presentations**
 - a. Kelly Wilkerson and President Hale honored outgoing Chair, Cale Walker, for his service to the board as chair this past year.
7. **Minutes:** The minutes of the June 13, 2024, meeting were presented. Having no additions or corrections, Regent Mosley made a motion to approve the minutes, with Regent Ming seconding the motion. The vote was six to approve the minutes; Regent Conley abstained from the vote. The motion carried.

8. **Communications to the Board:** President Hale delivered the following items to the board:
 - Dr. Nicolas Boyde, assistant professor of Chemistry, was selected to participate in the Department of Energy's (DOE) Visiting Faculty Program at the Ames National Laboratory (AMES) for the Summer 2024 Term
 - Dr. Rachel Jones has been named a co-principal investigator on a \$500K research grant from the National Science Foundation. The title of the research project is *"Building a Community of Practice for Co-Producing Resilient Socio-Ecological Systems in Grasslands"* and, in addition to USAO, will involve researchers from OU, the University of Kansas, and Kansas State University.
 - The South Central Oklahoma Workforce Board and an assigned "navigator" from the

Oklahoma State Regents of Higher Education's federally funded Temporary Assistance for Needy Families program will co-locate on the USAO campus. Our recently launched Center for Career and Workforce Development will work closely with both.

- USAO Softball Coach Jayden Wallace captured her 500th win and Baseball Coach Tyle Hankins notched his 100th win.
- The university is investigating the use of "Boardable" for future Board of Regents meetings. This platform would allow meeting agendas and all documents to be accessed digitally.

9. Personnel: The personnel report of appointments, status changes, resignations, retirees, and fall adjuncts were presented by the Human Resources office. Regent Ming made a motion to accept the report as written. The motion was seconded by Regent Reynolds, and the motion carried.

a. Appointments:

Michael Perri, May 13, 2024; Part-time Educational Consultant
David Smith, June 3, 2024; Full-time Controller
Samuel West, June 10, 2024; Part-time Groundskeeper
David Evans, June 17, 2024; Full-time Vice President of Academic Affairs
Violet Vardaman, July 1, 2024; Full-time Staff Accountant
Leah Tompkins, July 8, 2024; Full-time Custodian
Tricia Stanberry, July 8, 2024; Full-time Custodian
Jaye Nayreau, July 8, 2024; Full-time Women's Basketball Coach
Jacob Delong, July 8, 2024; Full-time Custodian
Trixie Nyagesiba, July 15, 2024; Full-time Athletic Trainer
Pam Neron, July 22, 2024; Full-time Staff Accountant
Nina White, August 1, 2024; Full-time Custodian
Whitney Palesano, August 1, 2024; Full-time Director of Alumni Relations
Donald Heddlested, August 1, 2024; Full-time Carpenter
Sydney Dacus, August 1, 2024; Full-time Career Readiness Specialist
Jennifer Flores, August 12, 2024; Full-time Administrative Assistant-NASNTI Grant F
Blakely Flores, August 14, 2024; Full-time Administrative Assistant to Nash Library
Landon Hughey, August 15, 2024; Full-time Men's Basketball Coach
Kim Chester, August 15, 2024; Permanent part-time Child Development Center Director
Treyce Belcher, August 22, 2024; Part-time Maintenance Assistant

b. Change in Status:

Lana Souders, Effective August 1, 2024; transitioned to permanent part-time Administrative Assistant for Athletics
Adaline Flores, Effective August 22, 2024; Promoted to Recruiter
Esther Lynn, Effective September 1, 2024; Promoted to Administrative Assistant to Academic Affairs
Melanie Bilyeu, Effective September 1, 2024; Promoted to Instructional Technology Specialist for NASNTI Grant F

c. Resignations:

James Vaughn, Effective August 23, 2024, Professor of Psychology
Jacob Delong, Effective July 29, 2024; Custodian
Sarah Coburn, Effective July 26, 2024; Administrative Assistant for Nash Library
Tailor Sutherland, Effective July 16, 2024, Digital Media Manager
Christopher Francis, Effective July 14, 2024; Men's Head Basketball Coach
Sean Stehr, Effective July 3, 2024; Custodian
Jeff Taylor, Effective June 30, 2024, Assistant Professor of Theatre Arts
Dwight Yokum, Effective June 30, 2024; Accounts Payable Specialist

Joshua Roach, Effective June 14, 2024; Men's Assistant Basketball Coach
Joseph Pavlovich, Effective May 31, 2024; Assistant Baseball Coach

d. Retirees:

Stephen Weber, Effective August 13, 2024, Professor of Music

e. Additional Adjuncts for Fall 2024:

Sara Baird	THEATRE ARTS
Rory Barron	KINESIOLOGY
George Burnett	POLITICAL SCIENCE
Camren Coplan	PHYSICS
Ashley Euwins	DEAF EDUCATION
Kellee Jernigan	BUSINESS
Mark Jernigan	BUSINESS
Jonathon Knapp	MATH
Guilherme Lopes-Correa	MUSIC
Jessican Mason	DEAF EDUCATION
Meredith Noland	MATH
Brian Steele	POLITICAL SCIENCE
Connor Sullivan	EDUCATION
Kaitlyn Verser	COMMUNICATIONS
Zachary Wildener	HISTORY

10. Monthly Financial Statements: Controller David Smith presented financial statements to the group. No action was necessary. **See appendix A, pp.11-14**

11. Presentation of Report on Financial Aid for FY 2023-24: Financial Aid Director Robyn Rogers gave a report on the status of financial aid for the 2023-24 fiscal year. No action was necessary. **See appendix B, pp. 16-18**

12. Motor Pool Fleet Management Contract: Vice President Nick Hathaway presented a proposed contract for fleet rental provided by Enterprise Rentals. This would add a needed confidence to our athletic teams for reliable and safe transport of athletes and other groups requiring travel. After discussion, Regent Walker made a motion to accept the contract as presented. Regent Mosley made the second, and the motion was unanimously approved by the regents.

Proposed Contract with Enterprise Rent-A-Car for Motor Pool Fleet Management

Background/Rationale:

This recommendation highlights the benefits of USAO's ongoing efforts to partner and seek synergies with other colleges and universities. Outreach to Enterprise Rent-A-Car was originally recommended by leaders at Redlands Community College who touted the benefits of their contract with Enterprise Rent-A-Car noting that the arrangement had been beneficial.

Subsequently, a comprehensive analysis of the USAO's current fleet expenditures compared to Enterprise's offer revealed that the proposed arrangement would be cost-neutral. The Enterprise solution will provide significant improvements in fleet maintenance and fuel economy while modernizing our motor pool and enhancing safety features for faculty, staff, and athletic teams.

Key Benefits:

- Enhanced safety for faculty, staff, and athletic teams
- Access to an Enterprise Fuel Card that affords discounted fuel purchases
 - 20 cents per gallon
- Modernization of the motor pool fleet
- Increased safety features in vehicles
- Improved maintenance and fuel economy

Contract Details:

- Enterprise will facilitate the sale of 12 existing University vehicles
- Equity from sold vehicles will be incorporated into the management agreement
- Acquisition of 10 new vehicles:
 - 4 sedans
 - 2 minivans
 - 4 transit vehicles (primarily for athletic team transport)

Fiscal Impact: The arrangement is projected to be cost-neutral based on current expenditures. The equity from sold vehicles will be applied to the management costs, ensuring fiscal responsibility.

- 13. Revised Purchasing Policy:** A purchasing policy was presented by Vice President Hathaway offering guidelines for faculty and staff. After discussion, Regent Walker made a motion to approve the policy; Regent Mosley seconded the motion, and the motion was carried by unanimous vote.

Revised University Purchasing Policy

Background and Rationale:

The current University Purchasing Policy requires updating to improve efficiency, transparency, and compliance with state regulations. The proposed revisions clarify purchasing thresholds, requisition procedures, and p-card usage guidelines. Key changes include:

- Clarifying the online requisition process using Ellucian Self-Service
- Updating p-card usage guidelines for purchases under \$500
- Establishing a \$5,000 threshold for competitive bidding requirements
- Outlining a formal bid process for purchases over \$50,000

The revised policy will enhance fiscal responsibility while streamlining procurement processes for university departments. The full text of the proposed policy is attached for review.

Fiscal Impact: No direct fiscal impact. The policy revisions are expected to increase the efficiency of the procurement process and ensure that the University pays bills in a timely manner.

- 14. Selection of Construction Manager:** The selection of a construction manager for the proposed Willard Hall renovation project was discussed. Vice President Hathaway briefed the group and presented the rationale for a construction manager. After discussion, Regent Mosley made a motion to accept the proposal as presented; Regent Francais seconded the motion and the motion carried with a unanimous vote.

Selection of Construction Manager for Willard Hall Renovation

Background/Rationale:

Student demand for on-campus living arrangements exceed the University's current supply. President Hale's strategic vision calls for additional enrollment growth. It is important for the university to increase the inventory of on-campus living options.

The reopening of Willard Hall demonstrates USAO's commitment to maintaining and improving its campus facilities. This renovation project requires investment and planning, reflecting the university's dedication to providing high-quality spaces for its students.

For the Chickasha community this growth in the university's enrollment and facilities can act as an economic engine for Chickasha, potentially attracting new businesses, creating new jobs, increasing property values, and generating more tax revenue for the city.

For alumni who may have lived in Willard Hall decades ago, seeing the building come back to life will

likely evoke feelings of nostalgia and pride. The revitalized residence hall will connect USAO's past, present and future -honoring traditions while embracing progress.

Overall, efforts to return this residence hall to active use is a momentous occasion for the USAO community. It breathes new energy into campus life and portends to open an exciting new chapter in the university's ongoing story.

Budget and Funding Sources:

Total Project Budget: \$7,000,000

- \$3,500,000 from the Oklahoma State Regents for Higher Education
- \$1,500,000 from private gifts
- \$2,000,000 financed from Housing revenues through the Oklahoma State Regents for Higher Education Master Lease program

Vendor(s): To be determined upon selection of a qualified construction manager. A notice of solicitation will be sent to the Oklahoma construction management industry. The selection will be made, as required, by a committee using an established scoring rubric provided by the State of Oklahoma. After selection, the selection and overall project will be brought back to the Board of Regents for approval before the project commences.

15. Proposed Regents By-laws Changes See *appendix C, pp. 20-25*

Updates to the Regents' Bylaws were presented at the meeting.

- 16. Proposed Staff Emeritus Policy:** A new policy outlining a Staff Emeritus Policy was presented to the Regents. Regent Reynolds made a motion to approve the policy, and Regent Conley seconded the motion. After brief discussion, a vote was taken and the policy was approved with a unanimous vote.

USAO Staff Emeritus Policy Proposal

Purpose:

The Staff Emeritus Policy at the University of Science and Arts of Oklahoma (USAO) aims to recognize and honor the exemplary service and contributions of retired staff members who have significantly impacted the university community.

Eligibility:

To be considered for Staff Emeritus status, a retired staff member must meet the following criteria:

1. **Length of Service:** A minimum of 15 years of continuous, full-time service at USAO.
2. **Outstanding Performance:** Demonstrated excellence in job performance, dedication to the university's mission, and a positive impact on the university community.
3. **Retirement Status:** Officially retired from USAO in good standing.

Nomination Process:

1. **Nomination Submission:**
 - Nominations can be made by any current staff member, faculty member, or administrator.
 - Nominations must be submitted in writing to the Staff Association or designated committee using the Staff Emeritus Nomination Form.
2. **Nomination Form:**
 - The nomination form should include:
 - The nominee's name, department, and position at the time of retirement.

- A detailed account of the nominee’s contributions, achievements, and impact on the university.
 - Letters of support from colleagues, supervisors, and other university community members (minimum of three letters).
- 3. **Review and Recommendation:**
 - The Staff Association or a designated Staff Emeritus Committee will review the nominations.
 - The committee will evaluate the nominations based on the eligibility criteria and the quality of the supporting documentation.
 - The committee will forward its recommendations to the President of the university.
- 4. **Approval:**
 - The President will review the committee's recommendations and make the final decision.
 - Approved candidates will be granted Staff Emeritus status by the President’s office.

Privileges and Benefits:

Staff Emeritus status is an honorary title that recognizes the retiree’s distinguished service. Benefits may include:

1. **Title:** The honorary title of "Staff Emeritus" may be used in all formal and informal contexts.
2. **Library Access:** Continued access to the USAO library resources and borrowing privileges.
3. **Email:** Retention of a USAO email account for continued communication and engagement with the university community.
4. **Campus Events:** Invitations to university events, ceremonies, and special functions.
5. **ID Card:** Issuance of a Staff Emeritus ID card, granting access to certain campus facilities and services.
6. **Recognition:** Public recognition at a university event, such as the annual awards ceremony or commencement.

Responsibilities:

While Staff Emeritus is an honorary title with no formal obligations, emeritus staff members are encouraged to:

1. **Engage:** Remain engaged with the university community and participate in events and activities.
2. **Mentor:** Serve as mentors to current staff, sharing their knowledge and experience.
3. **Advocate:** Act as ambassadors for USAO, promoting the university’s mission and values.

Review and Amendments:

This policy will be reviewed periodically by the Staff Association and the President’s office to ensure it remains current and relevant. Amendments to the policy may be proposed by the Staff Association and must be approved by the President.

This Staff Emeritus Policy aims to honor the dedication and achievements of retired staff members, acknowledging their lasting contributions to the USAO community.

17. **Proposed Meal and Beverage Policy:** A proposal was presented laying out guidelines for meal and beverage allowances, meals, etc. for University employees. Regent Francais made a motion to accept the policy as presented, and the motion was seconded by Regent Ming. By unanimous vote, the policy was approved by the Regents.

University of Science and Arts of Oklahoma Meal and Beverage Policy
(Effective July 1, 2024)

PURPOSE

To document food and beverage guidelines for the University and to provide guidance on the appropriate procurement methods for such purchases.

Food/beverage expenses are classified as expenses for food and/or beverages purchased in relation to business. Purchases for food and/or beverages must comply with the policy rules outlined below which places limitations on the circumstances where food/beverage is allowable, average amounts per person and documentation requirements depending on number of attendees.

FOOD AND BEVERAGE RULES:

- 1) To serve the public purpose of the University, the following circumstances are allowed for providing food and beverages:
 - a) **Recruiting Meals.** Meals for prospective faculty, staff or students, and the spouses of any of the foregoing, and for University hosts when the meals are a necessary, customary or expected part of a recruiting process.
 - b) **Business Meals.** Meals for business associates, vendors or customers of the University and University hosts when such meals are in the interests of the University.
 - c) **Working Meals.** Meals and light refreshments consumed during work when the meals enhance or extend the quantity or quality of the work or facilitate a business meeting. A reasonable business justification is required.
 - d) **Student Meals.** Meals and light refreshments for students representing the University or participating in official student activities.
 - e) **Recognition/Appreciation Functions.** Light refreshments and meals for functions honoring faculty, staff or student recipients of awards or milestones or other appreciation.
- 2) **Courtesy Refreshments. Light refreshments for visitors of the University.** The meal cost limits below match guidelines from the U.S. Government Service Administration (GSA) rate. Expenses incurred for amounts to include tips (15% maximum), tax and service charges are not to exceed the following amounts:
 - a) **Light refreshments: \$13 average per attendee**
 - b) **Breakfast: \$13 per person**
 - c) **Lunch: \$20 per person**
 - d) **Dinner: \$26 per person**
- 3) All purchases of food and beverages, regardless of procurement method, must contain the stated purpose, number of attendees, and if 10 or less attendees, the full names of those attendees.
- 4) Purchases of alcohol are prohibited.
- 5) Any exceptions to this policy must be approved by a University Vice President.

Available Procurement Methods:

P-card – Food and beverages purchases are allowable on the P-card.

- Support required: Itemized receipt from vendor attached to the P-card transaction in BOA Works at time of reconciliation.

Requisition – Food and beverage that is direct billed to the University can be paid for via Requisition is Self Service.

- Support Required: Itemized receipt from vendor and the required documentation as listed

above attached to the requisition in Self Service.

18. Renewal of Resolution with Grady County Hazard Mitigation Plan and USAO: The renewal of the agreement with USAO and Grady County's Hazard Mitigation Plan was due for new adoption in 2024. The Regents reviewed the resolution and plan prior to the meeting. Regent Francais made a motion to accept the adoption resolution as presented, with Regent Ming seconding the motion. The motion was carried with a unanimous vote.

19. President's Report

President Hale gave a detailed report on points regarding:

- 2023 Freshmen Persistence
- Recruitment for a full time licensed professional & mental health practitioner
- Strategic Plan updates
- Salary Adjustments for FY24-25
- Invitation to Hidden Figures Congressional Gold Medal Ceremony on Sept. 18. In Washington D.C.

Updates from Leadership included:

Vice-President McConnell shared news from Enrollment Management & Student Life: USAO's campus headcount is 1029 students, 12.7% increase from last fall, a 40% growth since Fall 2020. Concurrent enrollment is up 600%.

Vice-President Evans gave an update on Academic Affairs, which included a reboot and restructuring of CapEd; rethinking the con-campus business program to align with workforce needs; relaunching the analysis of the IDS core curriculum; analyzing staff across curriculum to determine efficiencies, reduce reliance on overloads and adjunct faculty; advancing the collaboration with Oklahoma City Community College; announced a \$500,000 NSF grant to Dr. Rachel Jones, Co-Pi, for grasslands education.

Tony Hutchison, Division of Professional Studies, updated the group on the Center for Career and Workforce Development; Concurrent Learning and online education; and a new partnership with First State Bank of Anadarko.

Vice-President Audas gave a report on External Affairs, to include a 59% growth in fundraising for the fiscal year which equaled \$2,266,166. A goal of \$4 million dollars was set for 2024-25. The Marketing and Communications team earned 19 awards from the Oklahoma College Public Relations Association this year. And USAO will be featured on an upcoming episode of "Empowered with Meg Ryan" focusing on the future of science and arts in education.

Athletic Director Ross gave some uplifting statistics from our student athletes for 23-24:

- 1 Sooner Athletic Conference championship
- 4 NAIA National Tournament appearances
- 161 overall wins
- 5 NAIA All-Americans
- 40 All-SAC selections
- 2 SAC Player of the Year awards
- 3 NAIA Player of the Week awards
- 28 SAC Player of the Week awards

Also: The Athletics department grade point average of 3.15. Ten of our 13 teams were

recognized as SAC Scholar Teams for having a team GPA of 3.0 or better. In total, USAO's student-athletes produced 140 recognitions on the SAC Commissioner's Honor Roll, 114 Academic All-SAC selections, and 48 SAC Scholar Athlete awards.

- 20. Remarks from Representatives to the Board:** Reports were submitted in advance from Faculty Association, Student Association, Alumni Association and Staff Association representatives.
- 21. The Next Meeting for the USAO Board of Regents** will be Thursday, November 14, 2024, 1:00 p.m., USAO, Student Center, Regents Room, 1727 W. Alabama Ave., Chickasha, Oklahoma 73018.
- 22. Consideration and possible action on new items of business not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.**
- 23. Adjournment:** Having no other business, Regent Walker made a motion to adjourn. Regent Reynolds seconded the motion and the motion carried. The meeting adjourned at 2:27 PM.

Appendix A: Financial Reports



University of Science and Arts of Oklahoma
FY25 Actuals Quarter 1 Report
All Funds except Agency Clearing

	E&G	Capital Improvement	Grant Funds	Auxilliaris	Other Funds	Total
State Appropriations	\$ 999,334.00	\$ 3,673,557.00	\$ -	\$ -	\$ 191,889.00	\$ 4,864,780.00
Tuition and Fees	\$ 4,498,237.00	\$ -	\$ -	\$ 2,827,703.00	\$ -	\$ 7,325,940.00
Gifts, Grants & Contracts	\$ -	\$ -	\$ 79,973.85	\$ -	\$ -	\$ 79,973.85
Internal Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ 13,734.15	\$ 3,073.15	\$ 16,807.30
Other Revenues	\$ 250.72	\$ -	\$ -	\$ 13,850.55	\$ -	\$ 14,101.27
Total Revenue	\$ 5,497,821.72	\$ 3,673,557.00	\$ 79,973.85	\$ 2,855,287.70	\$ 194,962.15	\$ 12,301,602.42
Personnel Services	\$ 1,756,594.92	\$ -	\$ 79,626.91	\$ 231,939.06	\$ -	\$ 2,068,160.89
Scholarships	\$ 767,122.00	\$ -	\$ -	\$ 1,356,517.00	\$ -	\$ 2,123,639.00
Travel	\$ 6,439.20	\$ -	\$ -	\$ 19,889.74	\$ -	
Operational	\$ 605,249.16	\$ -	\$ 15,558.47	\$ 327,033.32	\$ -	
Equipment	\$ 30,677.71	\$ -	\$ 28,215.58	\$ 7,992.05	\$ -	
Total General Expense	\$ 642,366.07	\$ -	\$ 43,774.05	\$ 354,915.11	\$ -	\$ 1,041,055.23
Total Expense	\$ 3,166,082.99	\$ -	\$ 123,400.96	\$ 1,943,371.17	\$ -	\$ 5,232,855.12
Beginning Fund Balance	\$ 521,411.45	\$ 8,032.80	\$ 15,217.48	\$ 2,347,297.68	\$ 1,161,479.98	
Revenues	\$ 5,497,821.72	\$ 3,673,557.00	\$ 79,973.85	\$ 2,855,287.70	\$ 2,277,258.05	
Expenditures	\$ 3,166,082.99	\$ -	\$ 94,647.91	\$ 1,943,371.17	\$ 1,787,813.03	
Ending Fund Balance	\$ 2,853,150.18	\$ 3,681,589.80	\$ 543.42	\$ 3,259,214.21	\$ 1,650,925.00	\$ 11,445,422.61



University of Science and Arts of Oklahoma
FY25 Actuals Quarter 1 Report
Education and General
Actual Expense by Department Level - All Funds Except Agency Clearing

	Travel	Operational	Equipment	Books/Periodicals	Personnel	Total
ART DEPT	\$ -	\$ 606.69	\$ -	\$ -	\$ 69,188.37	\$ 69,795.06
BUSINESS & ECON	\$ -	\$ 23,885.60	\$ -	\$ -	\$ 12,117.16	\$ 36,002.76
THEATER ARTS	\$ -	\$ -	\$ 99.99	\$ -	\$ 22,654.50	\$ 22,754.49
EDUCATION	\$ -	\$ 558.25	\$ -	\$ -	\$ 57,162.99	\$ 57,721.24
EMERTI TEACHING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ADJUNCT FACULTY	\$ -	\$ -	\$ -	\$ -	\$ 255,189.57	\$ 255,189.57
HUMANITIES	\$ 1,821.87	\$ 1,782.00	\$ -	\$ -	\$ 99,814.36	\$ 103,418.23
MATH & SCIENCE	\$ -	\$ 6,621.28	\$ -	\$ -	\$ 165,182.87	\$ 171,804.15
MUSIC	\$ -	\$ -	\$ -	\$ -	\$ 28,494.97	\$ 28,494.97
PHYSICAL EDUCATION	\$ -	\$ -	\$ -	\$ -	\$ 85,690.35	\$ 85,690.35
SOCIAL SCIENCE	\$ 565.35	\$ -	\$ -	\$ -	\$ 88,050.29	\$ 88,615.64
SPEECH LANGUAGE PATH	\$ -	\$ -	\$ -	\$ -	\$ 23,531.95	\$ 23,531.95
MJR ENDOWED PROF	\$ -	\$ -	\$ -	\$ -	\$ 633.30	\$ 633.30
EXTENSION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PROGRAM ENHANCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ACCREDITATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PUBLIC SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INSTIT. RESEARCH	\$ -	\$ -	\$ -	\$ -	\$ 10,512.09	\$ 10,512.09
ASSESSMENT PROGRAM	\$ -	\$ -	\$ -	\$ -	\$ 4,425.41	\$ 4,425.41
LIBRARY	\$ 90.00	\$ 95,332.74	\$ -	\$ -	\$ 30,970.65	\$ 126,393.39
INSTR. MEDIA	\$ -	\$ -	\$ -	\$ -	\$ 3,034.58	\$ 3,034.58
VIDEO PRODUCTION	\$ -	\$ -	\$ -	\$ -	\$ 4,096.80	\$ 4,096.80
UTILITIES	\$ -	\$ 168,530.75	\$ -	\$ -	\$ -	\$ 168,530.75
GRADUATION	\$ -	\$ 28,775.66	\$ -	\$ -	\$ -	\$ 28,775.66
ACAD SUPPORT	\$ -	\$ 2,157.50	\$ -	\$ -	\$ -	\$ 2,157.50



University of Science and Arts of Oklahoma
FY25 Actuals Quarter 1 Report
Education and General
Actual Expense by Department Level - All Funds Except Agency Clearing

	Travel	Operational	Equipment	Books/Periodicals	Personnel	Total
SPEECH CLINIC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHILD DEV LAB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IDS COORDINATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANT COORDINATOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I.T.	\$ -	\$ 43,769.91	\$ 279.48	\$ -	\$ 57,396.53	\$ 101,445.92
STUDENT LIFE	\$ -	\$ 9,606.36	\$ -	\$ -	\$ 75,317.28	\$ 84,923.64
FINANCIAL AID	\$ -	\$ 7,000.00	\$ -	\$ -	\$ 37,515.85	\$ 44,515.85
ADMISSIONS	\$ -	\$ -	\$ -	\$ -	\$ 82,234.40	\$ 82,234.40
REGISTRAR	\$ -	\$ 499.00	\$ -	\$ -	\$ 36,263.00	\$ 36,762.00
GOV & COORD. BOARD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PRESIDENTS OFFICE	\$ 3,961.98	\$ 244.48	\$ -	\$ -	\$ 55,607.29	\$ 59,813.75
ACADEMIC AFFAIRS	\$ -	\$ 25,867.87	\$ -	\$ -	\$ 95,552.77	\$ 121,420.64
HUMAN RESOURCES	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 56,515.67	\$ 58,015.67
BUSINESS OFFICE	\$ -	\$ 4,840.50	\$ 182.72	\$ -	\$ 83,385.28	\$ 88,408.50
MEMBERSHIPS	\$ -	\$ 74,348.10	\$ -	\$ -	\$ -	\$ 74,348.10
DEVELOPMENT	\$ -	\$ 6,365.07	\$ -	\$ -	\$ 35,860.31	\$ 42,225.38
MARKETING	\$ -	\$ 26,058.06	\$ -	\$ -	\$ 45,497.14	\$ 71,555.20
ALUMNI	\$ -	\$ 182.04	\$ 241.70	\$ -	\$ 5,492.44	\$ 5,916.18
ADMIN. & SUPERV.	\$ -	\$ 14,809.33	\$ -	\$ -	\$ 8,301.17	\$ 23,110.50
BUILDING & EQUIP. REP	\$ -	\$ 21,723.91	\$ 4,075.34	\$ -	\$ 18,800.96	\$ 44,600.21
CUSTODIAL SERVICES	\$ -	\$ 5,636.04	\$ -	\$ -	\$ 63,924.25	\$ 69,560.29
GROUNDS MAINT	\$ -	\$ 2,536.94	\$ 25,798.48	\$ -	\$ 37,365.75	\$ 65,701.17
MAJOR REPAIRS & REN	\$ -	\$ 30,594.23	\$ -	\$ -	\$ 10,960.49	\$ 41,554.72
GALLERIES	\$ -	\$ 1,368.90	\$ -	\$ -	\$ 4,537.45	\$ 5,906.35
SECURITY	\$ -	\$ 47.95	\$ -	\$ -	\$ 41,629.32	\$ 41,677.27
	\$ 6,439.20	\$ 605,249.16	\$ 30,677.71	\$ -	\$ 1,812,907.56	\$ 2,455,273.63



University of Science and Arts of Oklahoma

FY25 Actuals Quarter 1 Report

Auxilliaries

Actual Expense by Department Level - All Funds Except Agency Clearing

	Travel	Operational	Equipment	Personnel	Total
FOOD	\$ -	\$ 96,835.50	\$ -	\$ -	\$ 96,835.50
HOUSING	\$ 168.84	\$ 30,083.88	\$ 487.38	\$ 45,792.21	\$ 76,532.31
FRESHMAN ORIENTATION	\$ -	\$ 14,901.28	\$ -	\$ -	\$ 14,901.28
POSTAGE	\$ -	\$ 82.99	\$ -	\$ -	\$ 82.99
MOTOR POOL USAO	\$ -	\$ 2,952.06	\$ -	\$ -	\$ 2,952.06
USAOF	\$ -	\$ -	\$ -	\$ 65,603.77	\$ 65,603.77
RENTAL HOUSING	\$ -	\$ 180.08	\$ -	\$ -	\$ 180.08
TREND STUDENT PAPER	\$ -	\$ 2,943.29	\$ -	\$ -	\$ 2,943.29
GENERAL ATHLETICS	\$ -	\$ 136,155.00	\$ -	\$ 60,215.09	\$ 196,370.09
MENS BASKETBALL	\$ -	\$ 3,606.34	\$ -	\$ -	\$ 3,606.34
MENS BASEBALL	\$ 9,019.88	\$ 2,520.00	\$ -	\$ -	\$ 11,539.88
WOMENS SOFTBALL	\$ -	\$ 547.37	\$ -	\$ -	\$ 547.37
MENS SOCCER	\$ 1,551.02	\$ 4,635.00	\$ -	\$ -	\$ 6,186.02
WOMENS SOCCER	\$ -	\$ 6,759.37	\$ -	\$ -	\$ 6,759.37
ATHLETIC VOLLEYBALL	\$ -	\$ 5,210.39	\$ -	\$ -	\$ 5,210.39
MENS GOLF	\$ 9,150.00	\$ 4,010.00	\$ 6,998.67	\$ -	\$ 20,158.67
UTILITIES	\$ -	\$ 10,910.08	\$ -	\$ -	\$ 10,910.08
WOMENS GOLF	\$ -	\$ 4,200.69	\$ 506.00	\$ -	\$ 4,706.69
FACILITIES UTILIZATION	\$ -	\$ 500.00	\$ -	\$ 9,418.19	\$ 9,918.19
STUDENT HEALTH	\$ -	\$ -	\$ -	\$ 9,418.19	\$ 9,418.19
DROVER DANCERS	\$ -	\$ -	\$ -	\$ 24,051.61	\$ 24,051.61
WORK STUDY	\$ -	\$ -	\$ -	\$ 17,440.00	\$ 17,440.00
	\$ 19,889.74	\$ 327,033.32	\$ 7,992.05	\$ 231,939.06	\$ 586,854.17

Appendix B: Financial Aid Report

2023-24 FINANCIAL AID AWARD SOURCE SUMMARY

Fund Name	Total Award	Number of Students	Average Award Per Student
Federal Grants	\$3,321,904	495	\$6,711
Pell Grant	\$3,193,713	495	\$6,452
SEOG Grant	\$128,191	176	\$728
Federal Work Study	\$221,353	137	\$1,616
Federal Loans	\$2,690,876	363	\$7,413
Subsidized Stafford	\$1,293,251	309	\$4,185
Unsubsidized Stafford	\$1,075,396	253	\$4,251
PLUS (Parent Loan)	\$322,229	29	\$11,111
State Grants	\$1,887,902	367	\$5,144
OTAG	\$135,200	147	\$920
Oklahoma's Promise	\$1,426,767	200	\$7,134
Geer Funding	\$2,000	3	\$667
Inspired to Teach	\$121,000	88	\$1,375
Oklahoma National Guard	\$4,260	1	\$4,260
Miscellaneous	\$198,675	79	\$2,515
Institutional Scholarships/Waivers	\$5,611,313	755	\$7,432
Athletic Scholarships/Waivers	\$2,385,934	188	\$12,691
Tuition Waivers	\$1,249,043	349	\$3,579
Student Fee Waivers	\$2,705	3	\$902
Foundation Scholarships	\$1,246,594	518	\$2,407
Fast Track Tuition Waivers	\$397,599	140	\$2,840
Alumni Scholarships	\$106,899	105	\$1,018
Room & Board Waivers	\$207,953	47	\$4,425
High School Concurrent Waivers	\$14,586	12	\$1,216
Outside Grants	\$394,050	76	\$5,185
BIA & Tribal Funding	\$394,050	88	\$4,478
Private Scholarships	\$214,097	110	\$1,946
Alternative Loans	\$233,001	19	\$12,263
Total Aid	\$14,574,496	906	\$16,087

Unduplicated Headcount for FA Academic Year 2023-24 = 998
90% of HC received aid.

2022-23 FINANCIAL AID REPORT

<u>Financial Aid Facts</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2022-2023</u>	<u>Difference</u>
Total Aid Awarded	\$11,253,912	\$10,704,534	\$11,746,739	\$ 12,253,342	\$ 14,574,496	\$2,321,154
Unduplicated Aid Recipients	802	758	944	816	906	90
Average Award Per Student	\$14,032	\$14,122	\$12,444	\$ 15,016	\$ 16,087	\$1,070

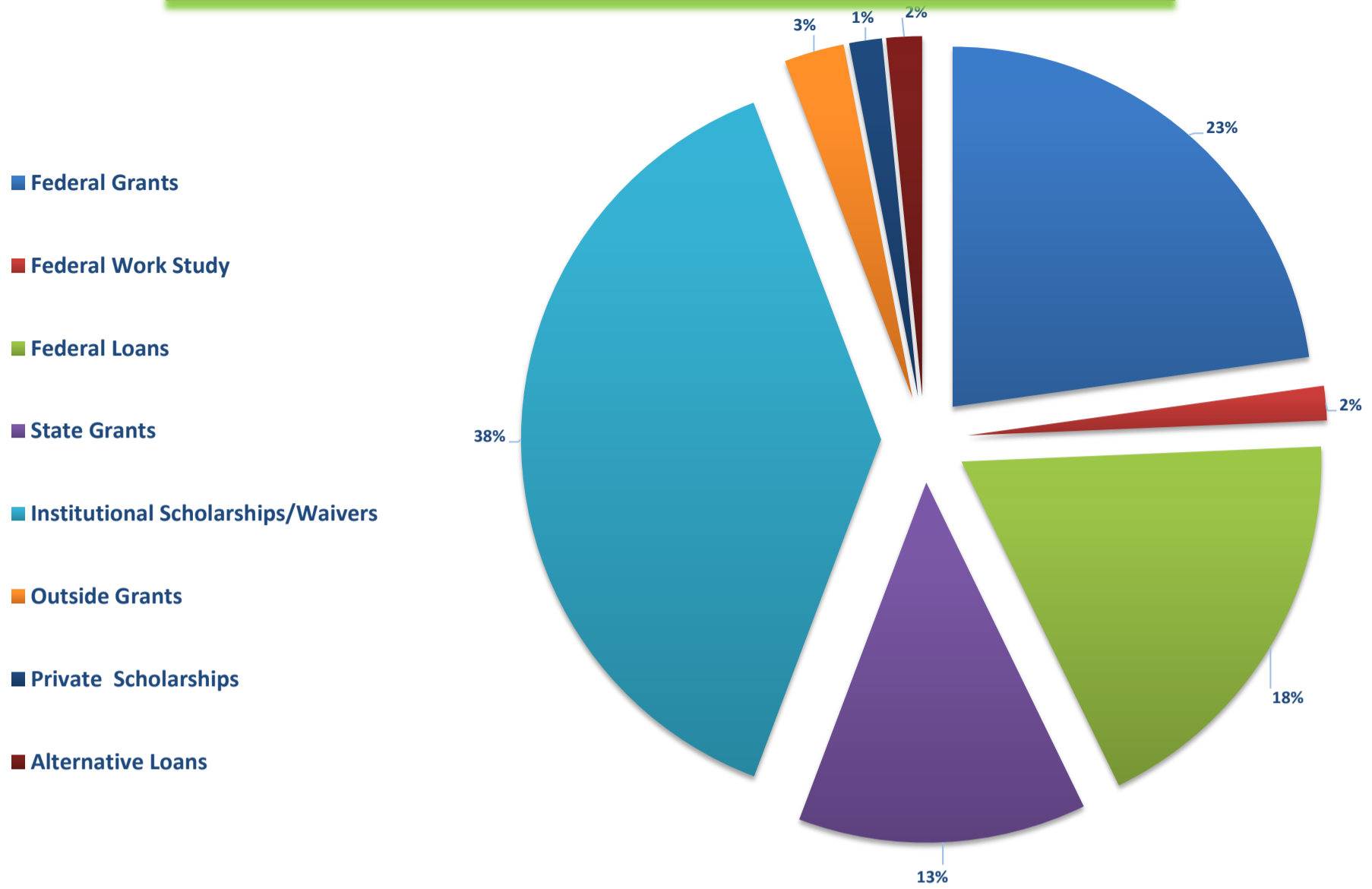
<u>Financial Resource Programs</u>	<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>		<u>2022-2023</u>		<u>2023-2024</u>		<u>Difference</u>
	<u>No.</u>	<u>Amount</u>	<u>No.</u>	<u>Amount</u>	<u>No.</u>	<u>Amount</u>	<u>No.</u>	<u>Amount</u>	<u>No.</u>	<u>Amount</u>	
Federal Pell Grant	392	\$1,989,129	376	\$1,950,756	400	\$2,151,781	420	\$2,355,672	495	\$3,321,904	\$966,232
Fast Track (Summer Waiver)	106	\$264,759	79	\$216,195	82	\$223,863	112	\$326,638	140	\$397,599	\$70,961
Oklahoma Tuition Aid Grant (OTAG)	143	\$129,365	125	\$111,930	146	\$131,000	154	\$135,200	147	\$135,200	\$0
Oklahoma's Promise (OHLAP)	133	\$865,181	119	\$758,186	135	\$870,373	151	\$1,020,375	200	\$1,426,767	\$406,392
Federal College Work Study	130	\$183,765	111	\$157,299	125	\$186,081	130	\$205,632	137	\$221,353	\$15,721
Subsidized Stafford Loan	290	\$1,120,528	277	\$1,144,897	282	\$1,160,960	266	\$1,108,986	309	\$1,293,251	\$184,265
Unsub Stafford & Parent Loan	273	\$1,358,109	247	\$1,222,548	281	\$1,339,967	265	\$1,306,448	282	\$1,397,625	\$91,177

<u>Financial Aid Types*</u>	<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>		<u>2022-2023</u>		<u>2022-2023</u>	
	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>
Grant and Scholarship Awards Account for:	75.54%	\$ 8.50	75.08%	\$ 8.04	75.34%	\$ 8.70	76.82%	\$ 9.40	79.67%	\$ 11.40
Federal Work Study Accounts for:	1.76%	\$ 0.19	1.47%	\$ 0.16	1.60%	\$ 0.19	1.54%	\$ 0.16	1.54%	\$ 0.16
Student Loans Account for:	23.86%	\$ 2.56	23.45%	\$ 2.50	23.06%	\$ 2.60	21.50%	\$ 2.60	18.76%	\$ 2.69

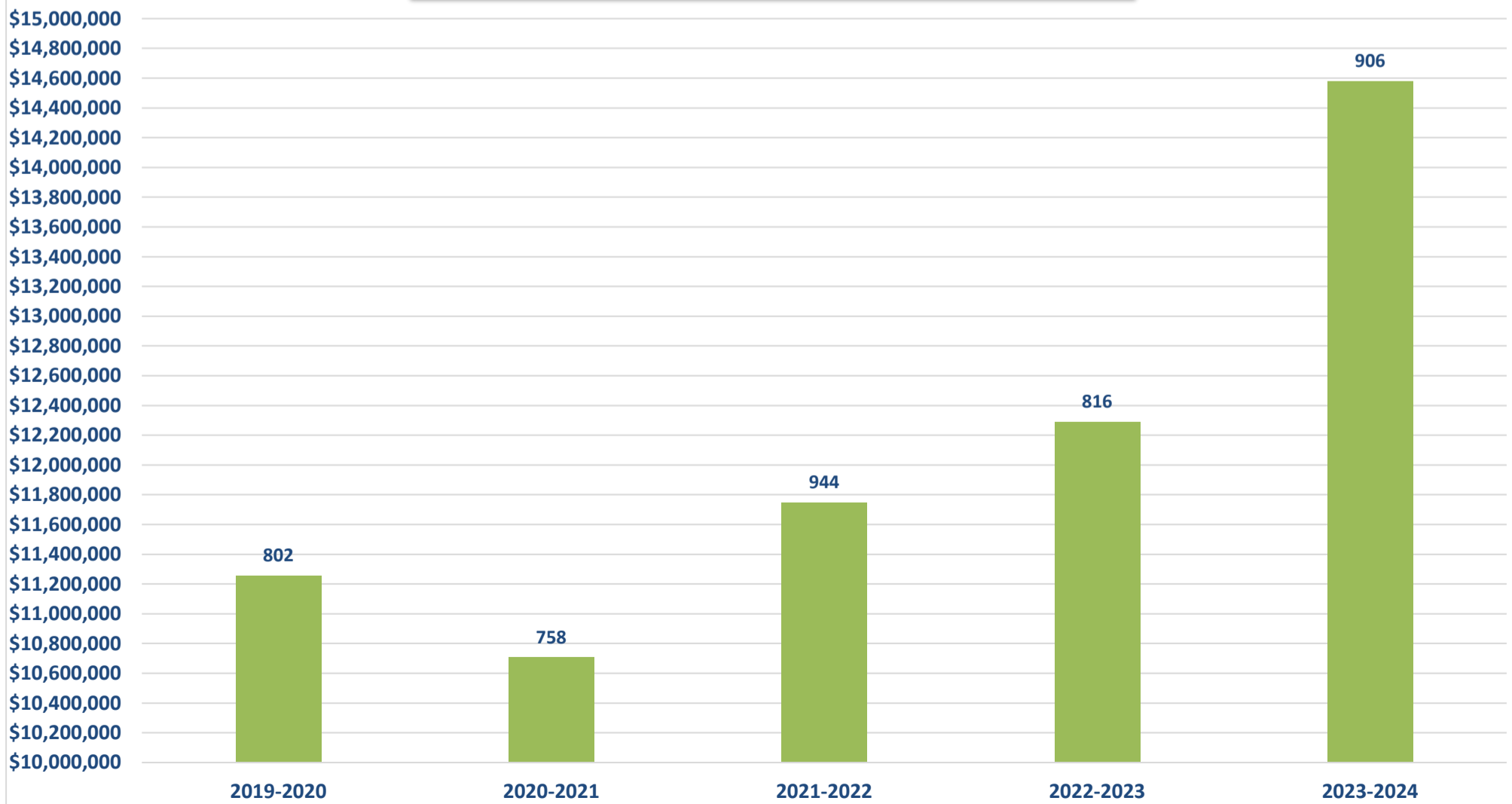
<u>Financial Aid Sources</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2022-2023</u>
Federal	43%	44%	42%	42%	43%
State	10%	9%	9%	11%	13%
Institutional	42%	41%	42%	41%	38%
Outside	6%	6%	7%	6%	6%

* \$ amounts are done in millions

2023-24 Science & Arts Financial Aid Fund Source Summary



2023-24 Science & Arts Financial Aid Totals



Appendix C: Regents Bylaw Changes

UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS BYLAWS

Foreword

The contents of these suggestions shall in no way be taken as the basis of, or as instituting any contractual rights between the Board of Regents of the University of Science and Arts of Oklahoma and any person or employee. It is intended as a summary of the present practices compiled for general convenience of employees and said Board. Of necessity, it cannot be complete in all detail and cannot through error or omission restrict the lawful powers of the Board of Regents of the University of Science and Arts of Oklahoma.

ARTICLE I
Educational Philosophy

- Section 1. Higher education is a function of the State of Oklahoma and serving as the agent for the state in governing the University of Science and Arts of Oklahoma is the Board of Regents of the University of Science and Arts of Oklahoma.
- Section 2. The powers and duties of the Board of Regents of the University of Science and Arts of Oklahoma is limited by and subject to authority expressly delegated by law under the Oklahoma Higher Education Code.
- Section 3. The functions of the Board are executive, legislative and judicial.

-
- I—a. The executive functions of the Board on professional matters should always be delegated to the President of the University and through the President ~~him~~ to the faculty and - staff.
- b. The legislative functions of the Board are retained by the Board and serve to establish all general policies affecting the University, and to establish such rules and regulations as are required to bring these policies into effect.
- c. The judicial functions of the Board are retained by the

Board and serve to provide a court of final settlement for all matters in dispute which have an effect upon the operation of the University and are properly within the authority of the Board as provided by law.

Section 4. The authority of the Board of Regents resides only in the Board as a whole and not in its individual members.

ARTICLE II Organization of the Board

Section 1. The Board of Regents of the University of Science and Arts of Oklahoma is composed of seven members, appointed by the Governor, by and with the consent of the Senate, for seven-year staggered terms which expire on the 30th day of June.

Section 2. The officers of the Board shall consist of a ~~Chairman~~, Vice ~~Chairman~~ and Secretary.

Section 3. The ~~Chairman~~, Vice ~~Chairman~~ and Secretary shall be elected at the meeting in June each year and shall serve following their elections for the fiscal year and until their successors are elected and qualified. In order to qualify for an officer position for the following year, Regents must have attended four of the six regular meetings within the current year.

Section 4. All vacancies in the offices of the Board shall be filled by election at the next succeeding meeting of the Board and shall be for the unexpired term.

ARTICLE III Duties of Officers

Section 1. The ~~Chairman~~ of the Board shall preside at all meetings, but shall have a full right of discussion and voting.

a. The Chair~~He~~ shall appoint all committees.

b. The Chair ~~He~~ shall sign all contracts, bonds and legal papers approved by the Board.

Section 2. The Vice ~~Chairman~~ shall perform the duties of the ~~Chairman~~ in their~~his~~ absence or temporary disability.

Section 43. The Secretary shall keep accurate records of the proceedings of the

Board. The Secretary to the President of the University shall aid the Board Secretary by keeping minutes of the board action and seeing that they are properly recorded for future reference.

**ARTICLEArticle IV
Meetings**

- Section 1. The Board shall hold six regular monthly meetings throughout the year (in February, April, June, September, November and December) -on the ~~second~~third Thursday of each month. The meeting date may be changed by majority vote of the Board.
- Section 2. Special meetings may be called by the Chairman when necessary, or by any four members of the Board by giving five days notice.
- Section 3. Executive sessions of the Board will be permitted only for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any employee. Any vote or action thereon must be taken in public meeting with the vote of each member publicly cast and recorded.
- Section 4. Four members shall constitute a quorum to transact business.

**ARTICLE V
Voting**

- Section 1. The vote of each member of the Board shall be publicly cast and recorded on all motions.
- Section 2. No informal gatherings or any electronic or telephonic communications among a majority of the members of the Board shall be used to decide any action or to take any vote on any matter.

**ARTICLE VI
Powers and Duties of the Board**

- Section 1. The Board of Regents of the University of Science and Arts of Oklahoma shall have the supervision, management and control of the University of Science and Arts of Oklahoma; and it shall have the following additional powers and duties:
- a. Adopt rules and regulations it considers necessary to govern the University.

- b. —————Employ and fix the compensation and duties of all personnel as it deems necessary for its operation and for the operation of the University of Science and Arts of Oklahoma. Any of such personnel having custody of public funds or other public property may be required to furnish corporate surety bonds in such amounts as may be deemed necessary by the Board, payable to the State of Oklahoma and conditioned upon a faithful accounting of all such funds and property.
- c. —————Enter into contracts, purchase supplies, materials and equipment, and incur such other expenses as may be necessary to make any of its powers effective.
- d. —————Authorize university officials to act in its behalf in making of contracts, or in carrying out the powers conferred upon it.
- e. —————Receive and make disposition of monies, grants and property from federal agencies.
- f. —————Accept gifts of real and personal property, money and other things, and use or dispose of the same in accordance with directions of donors or grantors thereof.
- g. —————Direct the disposition of all monies appropriated by the Legislature or the Congress or derived from the sale of bonds or received from any other source by the University.
- h. —————Acquire and take title to real and personal property in its name on behalf of the University.
- i. Have supervision and charge of the construction of all buildings.
- j. —Determine the need for and cause to be constructed dormitories and other buildings, on a self-liquidating basis.
- k. Maintain an inventory of all property belonging to the University.
- l. Audit all accounts against the funds allocated to the University.
- m. —————Establish and maintain plans for tenure and retirement of employees of the University, and for payment of deferred compensation of each employee; and provide hospital and medical benefits, accident, health and life insurance, and for all or a part of the cost thereof for employees, with funds available for the operation of the institution. Amounts payable for the employee for such insurance or annuity contracts may, with the

consent of the employee, be deducted from their ~~his~~ salary.

- n. _____ Do all things necessary or convenient to carry out the powers expressly granted to it, or to make the University of Science and Arts of Oklahoma effective for the purposes for which it is maintained or operated.

ARTICLE VII

Actions of the Board

Section 1. Actions of the Board will be taken at regular meetings in one or more of the following ways:

- _____
- a. By resolution in all matters of long-range planning.~~g.~~
- ~~a.~~ b. _____ By policy statement issued to guide the Board, the administration, the faculty, the staff and the student body.
- b. c. _____ By directive to the administration which will confer specific powers of the Board upon the Administration but which will in no way absolve the Board of its responsibilities.
- c. d. _____ By rules which will govern the conduct of the Board, the administration, the faculty, the staff and the student body.
- d. e. _____ By approval of suggestions, recommendations, or requests properly brought before the Board by the administration, the faculty, the student body, by committees or other interested parties.
- e. f. _____ By regulation which shall define the administrative procedures of the University.
- ~~f.~~ g. _____ By authorization whereby certain persons shall be empowered to con—duct the day-to-day business of the University in the name of the Board.
- ~~g.~~ h. _____ By appointments whereby positions may be filled.
- ~~h.~~ i. _____ By decisions whereby the Board shall settle disputes.
- j. _____ By negotiations terminating in contracts whereby the interests of the University can be served.
- ~~i.~~ k. _____ By amendments whereby any and all actions

taken by the Board may be reconsidered.

- j. l. _____ By such other means as the Board shall from time to time devise.

ARTICLE VIII Committees

Section 1. Standing committees of the Board shall be:

- a. Policies and Procedures
- b. Finance and Audits
- c. Academic and Administrative Affairs
- d. Housing and Physical Plant
- e. University Advancement ~~Public Relations~~
- f. Student Life

Section 2. Chairmen of various committees shall be members of the Board and shall be appointed by the Chairman of the Board at the regular meeting in June ~~July~~ to serve for a period of one year.

Section 3. Special committees shall be appointed as the Board may, from time to time, direct. Such committees shall cease to exist when discharged from further consideration of the subject assigned.

ARTICLE IX Amendments

Any provision of these Bylaws except Article VI and Section 1 of Article II, may be amended at any regular meeting of the Board by a majority vote on record of all members of the Board. The proposed amendment(s) shall be submitted in writing and recorded in the official minutes of this Board at least one month before the final vote is taken.