

# NOTICE OF VACANCY

**POSITION TITLE:** Assistant Professor of Early Childhood Education

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**SALARY:** \$53,000

**REPORTS TO:** Dean of the School of Education and Speech-Language Pathology

**BENEFITS:** Institutional fringe package includes health, dental, & vision coverage, life insurance, FSA, and retirement plans.

**POSITION DETAILS:** Full-time

**HOURS:** Dependent upon class times and faculty responsibilities.

**START DATE:** August 2025

**SUPERVISORY DUTIES:** Early Childhood Education teacher candidates and Child Development Center candidate placements

**POSITION SUMMARY:**

The School of Education and Speech-Language Pathology at the University of Science and Arts of Oklahoma (USAO) invites applications for a full-time, tenure track position at the Assistant Professor level effective Fall 2025.

**RESPONSIBILITIES:**

The primary responsibilities of the individual filling this position will be to teach undergraduate level courses in the Early Childhood Education Program and in the Professional Education core commensurate with qualifications and teaching experience. Teaching duties may include participating in USAO's interdisciplinary, team-taught general education core curriculum depending on the individual's area(s) of expertise. Duties will also include serving as a supervisor for Early Childhood Education teacher candidates while working closely with the Director of the USAO Child Development Center. Other duties include advising Early Childhood Education majors, maintaining office hours, supervising student teachers, serving on committees including the Teacher Education Committee, participating in university activities, participating in recruiting, engaging in professional development/scholarly activity, and assisting with accreditation reports.

**QUALIFICATIONS, EDUCATION & EXPERIENCE:**

Candidates with an earned Doctorate in Education are preferred. Minimum qualifications require an earned M.Ed., teacher certification in Early Childhood Education and a minimum of three years of teaching experience in a public school at the PK-3rd grade levels. Candidates with experience in accreditation may receive additional consideration. Selected candidates must demonstrate a high degree of individual initiative and high standards of personal and professional dispositions.

Candidate must be a U.S. citizen or authorized to work in the U.S. and must not require future sponsorship for employment visa status. Candidate must reside within driving distance from USAO (50-mile radius), no exceptions.

**TO APPLY:**

Complete the USAO application at (<https://usao.edu/about/personnel.html>). Upon completing the USAO application, please attach a letter of interest, detailed resume, 3 professional/academic references, and any necessary transcripts to [hr@usao.edu](mailto:hr@usao.edu).

**ABOUT USAO:** The University of Science and Arts of Oklahoma (USAO) is a public liberal arts college located in Chickasha, Oklahoma, about 40 minutes from Oklahoma City, and is a member of the Council of Public Liberal Arts Colleges (COPLAC). It is charged by the Oklahoma State Regents for Higher Education “to provide an outstanding general education program for the State of Oklahoma with strong offerings in the liberal arts and sciences. The experience will feature interdisciplinary team-teaching and will extend throughout the undergraduate experience.” To support this charge USAO is directed “to assemble a faculty whose interests, knowledge, and experiences transcend their specialized fields of graduate study and who are dedicated to liberal arts education.” For more information about USAO, see [www.usao.edu](http://www.usao.edu).

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

This institution, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.