

### **Dependent Student**

**This document may be uploaded at [usao.edu/myfinaid](https://usao.edu/myfinaid).**

Your FAFSA is selected for review in a process called verification. In this process, Science & Arts Financial Aid will verify that you and your parent(s) have used the FAFSA's IRS Data Retrieval Tool (DRT) or compare information from your FAFSA with signed copies of your, and your parent(s) 2021 Federal 1040 form(s) or 2021 IRS federal tax return transcript(s), or other financial documents, where applicable. The law requires that our office complete the verification process before issuing federal aid. If there are differences between your FAFSA information and your verification materials, Financial Aid may send corrections electronically to reprocess your FAFSA information.

To prevent delay of your federal aid, complete this verification form and any other requested forms as soon as possible. Use the IRS DRT available through the FAFSA. Submit all requested information to the Science & Arts Financial Aid Office; see the top of the page above for submission options. If you need assistance or have questions, please call, email, or stop by and we will be happy to assist you.

### Student Information:

Last Name		First Name	M.I.	Student ID #
Mailing Address				Date of Birth
City	State	Zip Code	Phone Number	

### Family Information:

List the people in your parent(s) household (as applicable to the parent(s) provided on your FAFSA), include:

- Yourself (even if you do not currently live with your parent(s), your parent(s), including stepparent if applicable (both legal parents, biological or adoptive, should be reported if they currently live in the same household, even if they are unmarried).
- Your parents' other children, even if they do not live with your parents if **(a)** your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, or **(b)** the children would be required to provide parental information if they were completing a FAFSA for 2023-2024.
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2023, and June 30, 2024. **Regarding foster children:** typically, foster children do not count in the household size, as foster care payments are not included in household income. However, children in "kinship foster care", for whom no benefits are provided, can count in the household size if they meet the support tests for other persons.

Following the above instructions, write the names of all household members below, listing yourself on the top line. Report their age and relationship to you. Include the name of the college for members (excluding parents) if they will be attending at least half-time in a program that leads to a college degree or certificate at an eligible postsecondary educational institution at any time between July 1, 2023, and June 30, 2024. Do not include U.S. military service academies or high school concurrent enrollment. Note: additional documentation may be required if there is reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate. Attach an additional sheet if necessary.

[illegible]

If you are unable to use the FAFSA's IRS DRT, you may request a "Tax Return Transcript" of your 2021 federal tax return from the IRS at [irs.gov](https://www.irs.gov) or 1-800-908-9946. A signed copy of your 2021 Federal 1040 and accompanying schedules is also acceptable. If you file an amended tax return, a signed copy of your 1040X is required in addition to your IRS Tax Return Transcript. If your legal parents live in the same household but filed separately, both IRS transcripts must be provided, even if they are not legally married. If you or your parents file a tax return from Puerto Rico or other U.S. Territory/Freely Associated State, a signed copy of that tax return is acceptable documentation.

Parent(s) who report that they are not and are not required to file a 2021 federal tax return will be required to obtain an IRS "Verification of Non-Filing" letter dated on or after October 1, 2022. A Verification of Non-Filing letter can be obtained by using IRS form 4506-T and checking box 7.

### Student's Tax and Income Information:

Check one only:

\_\_\_\_\_ I have already filed, or will file, a 2021 IRS Federal 1040 tax return, a tax return from Puerto Rico or other U.S. territory or Freely Associated State, or a foreign income tax return. I also have already used the IRS DRT available through the FAFSA or am submitting an IRS Tax Return Transcript or signed 1040 to the Financial Aid Office; or will do so by \_\_\_\_\_ (date).

\_\_\_\_\_ I will not, and I am not required to file a 2021 federal tax return. **List below the names of all employers and the amount earned from each employer in 2021. Copies of all W-2(s) are required.** Include amount paid in cash if earned through odd jobs or self-employment. Attach additional pages if necessary. **If you did not work in 2021, please enter a zero or not applicable.**

Student's Employers (non-tax filers only)	Amount received in 2021
	\$
	\$
	\$

### Parent(s)' Tax and Income Information:

Check one only:

\_\_\_\_\_ My parent(s) have already filed, or will file, a 2021 IRS Federal 1040 tax return, a tax return from Puerto Rico or other U.S. territory or other Freely Associated State, or a foreign income tax return. My parent(s) also have already used the IRS DRT available through the FAFSA or are submitting an IRS Tax Return Transcript or signed 1040 to the Financial Aid Office; or will do so by \_\_\_\_\_ (date).

\_\_\_\_\_ My parent(s) will not and are not required to file a 2021 federal tax return and are providing a "Verification of Non-Filing" letter; or will do so by \_\_\_\_\_ (date). **List below the names of all your parent(s) employers and the amount earned from each employer in 2021. Copies of all W-2(s) are required.** Include amount paid in cash if earned through odd jobs or self-employment. Attach additional pages if necessary. **If your parent(s) did not work in 2021, please enter a zero or not applicable.**

Parent(s)' Employers (non-tax filers only)	Amount received in 2021
	\$
	\$
	\$

### Signatures:

By signing this worksheet, we certify that all the information reported on it is complete and correct. (At least one parent whose information is reported on your FAFSA must sign.) **Note: If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.**

Provide PHYSICAL signatures below. TYPED names are unacceptable.

Student

Date

Parent

Date