

UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA

Statement of Ethical Principals

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Science & Arts Financial Aid Office's *Statement of Ethical Principles* provides that the primary goal of the institutional financial aid professional is to help students achieve their educational potential by providing appropriate financial resources. To ensure a high standard of ethical conduct the Science & Arts Financial Aid Office has adopted the following Code of Ethics.

The financial aid professional shall:

1. Be committed to removing financial barriers for those who wish to pursue postsecondary learning.
2. Make every effort to assist students with financial aid. Be aware of the issues affecting students and advocate their interests at the institutional, state and federal levels.
3. Educate students and families through quality consumer information.
4. Respect the dignity and protect the privacy of students and ensure the confidentiality of student records and personal circumstances.
5. Ensure equity by applying all need analysis formulas consistently across the institution's full population of student financial aid applicants.
6. Provide services that do not discriminate on the basis of race, gender, ethnicity, sexual orientation, religion, disability, age, or economic status.
7. Recognize the need for professional development and continuing education opportunities.
8. Promote the free expression of ideas and opinions, and foster respect for diverse viewpoints within the profession.
9. Commit to the highest level of ethical behavior and refrain from conflict of interest or the perception thereof.
10. Maintain the highest level of professionalism, reflecting a commitment to the goals of the University of Science and Arts of Oklahoma.