USAO Faculty Association

March 2, 2004

Minutes

Signed-in as present: (legible)

I. President Darryel Reigh called the meeting to order at 11:05 am.

II. Minutes of the January 6, 2004 meeting were moved for approval with corrections noted in the faculty association account balance which should have read 919.84 instead of 9199.84. Motion carried.

III. Treasurer’s Report – Dan Hanson reported a balance of $50 more than the balance reported at the February meeting.

IV. Regents meeting report - D. Reigh reported that the regents discussed, but have not approved, a request from the USAO Staff Association to include dependents in the educational assistance plan. The wording of the plan will be corrected and brought to the regents at a future meeting.

D. Reigh reported that a regent mentioned a report that indicated USAO salaries were competitive. In response to this, D. Reigh mailed two regents a study he conducted a few years ago. His study disputes the study mentioned by the regent.

V. Committee Reports

A. Curriculum Committee – There was no formal report. However, it was noted that the med tech program has been de facto eliminated by not accepting new students. The program has not been dropped from the catalog.

B. Faculty Handbook – There was no formal report although the posting of the handbook and the bylaws to the constitution to the website was discussed. I. Shafer will ask D. Carroll for an electronic file of these documents and will then post them to the website.

C. Faculty Resource Committee – (no report)
D. Tenure and Promotion -- D. Reigh will bring up raises for promotions at the next regents meeting. K. Harrison stated that J. Miller will issue a statement from the Tenure and Promotion committee addressing raises for promotions.

E. Adhoc Committees – none currently meeting.

VI. Old Business – The Nominations Committee has received verbal commitments for new officers. The slate will be announced via e-mail so that a vote can take place at the April meeting.

VII. New Business – Alan Proctor of the USAO Foundation addressed the Association in an effort to clarify how Foundation money is used and for what purposes. He stressed that the donor’s wishes dictate the use of monies he or she donated. The Foundation must legally abide by these wishes even though it is often cumbersome. Proctor also stated that the best source of unrestricted funds is through the annual giving campaign. This campaign is currently raising about $160,000; it should be raising about $5,000,000.

Following Proctor’s report, D. Reigh encouraged faculty to apply for Emerson Research funds.

In other new business, J. Long asked for clarification on the 5-week summer class schedule policy. The understanding was that there would be no 5-week summer classes but the summer schedule includes some.

VIII. Announcements

N. Osborn announced that the Faculty Advisory Council will meet with the retirement plan representatives on March 4, 2004. The Council will meet with HealthChoice in April.

K. Lamar announced the high school art competition that is on the third floor of Davis until 1:00 p.m. on March 5, 2004.

J. Long announced that V-Day activities raised $5500 for the Women’s Service Center.

N. Warden announced the Hypation induction luncheon to be held on March 29, 2004.

N. Warden announced that Elementary Statistics will NOT be offered Fall 2004. It will be offered Summer 2004.

A. Todd announced the blood drive on March 2, 2004.

K. Brown announced the new A-Z resource for locating full text journals in databases subscribed to by the Nash Library.
D. Reigh announced the Scholastic Meet to be held on April 1, 2004. He also encouraged the association to consider ideas for summer camps.

IX. Adjournment - The meeting adjourned at 11:58 a.m.

Respectfully submitted,

Kelly Brown, FA Secretary