Minutes

Signed-in as present: (legible)

J. Brawner, K. Brown, J. Bruce, J.C. Casey, W. Y. Chan, F. Dorman,
R. Drummond, V. Ferguson, Ann Frankland, D. Hanson, J. Hanson,
K. Harrison, N. Hector, L. Hester, D. Holland, H. Howard, S. Huguenin,
J. Johnson, S. Kandeh, S. Kao, S. Kelly, J. Knapp, K. Lamar, J. Long,
M. Mather, L. McElroy, J. Miller, N. Osborn, J. Pasley, D. Reigh,
S. Robbins, I. Shafer, A. Todd, P. Thomas, N. Warden, T. Winn, M. Vliet

I. President Nancy Osborn called the meeting to order at 11:03 am.

II. Minutes of the February 4, 2003 meeting were moved for approval
(K. Harrison/I. Shafer).

Motion carried.

III. Treasurer Report -- Faculty Association has a $933.84 balance.

IV. Committee Report

A. Curriculum – P. Thomas introduced curriculum proposals as follow:

1. CHEM 1123 General Chemistry
   -- change in course description
   -- add MATH 1513 College Algebra as a prerequisite.
   Moved: Reigh/Bruce
   Approved: yes 36, no 0, abstained 0

2. MATH 2113 Math Content I
-- change course title to: Number Systems and Problem Solving

-- change in course description

MATH 3113 Math Content II

-- change course title to: Foundations of Geometry and Measurement

-- change in course description

Motion: T. Winn/V. Ferguson

Approved: yes 35, no 0, abstained 0 (a member left)

3. SLPA 3641 Clinical Practicum I

-- change course number to SLPA 3642

-- change, in the present course description, the minimum clock hour requirement from 45 to 25

SLAP 4102 Clinical Practicum II

-- change, in the present course description, the minimum clock hour requirement from 60 to 25.

Motion: I. Shafer/S. Robbins

Approved: yes 35, no 0, abstained 0 (a member left)

4. MINOR IN CRIMINAL JUSTICE in the Sociology Program 21 hours as follow:

-- cross-listing/change of PSCI 1333 to PSCI/SOC 1133

-- add the following new courses:

SOC 4513 Community Development

SOC 4613 Delinquency and the Juvenile System

SOC 4623 Correction Systems

SOC 3633 Introduction to Law Enforcement Systems

SOC 4643 Criminal Justice Systems Administration
SOC 1223  Introduction to Social Work

Motion:  J. Bruce/D. Reigh

Approved:  yes 35, no 0, abstained 0  (a member left)

5. COMMUNICATIONS CURRICULUM:

-- Reorganizing the communication curriculum from a public speaking focus to a mass communication focus (see attachments), which will result in a 45-hour program instead of the current 36-hour program (still a total of 124 hours)

-- Dropping requirement for 6 hours of communication electives

-- Dropping 4 courses now required for major (12 hours):

   COMM 1123 Voice & Diction
   COMM 2103 Oral Interpretation
   COMM 4103 Technical Writing
   COMM 4133 Argumentation & Debate

-- Requiring 5 courses presently offered as electives (15 hours):

   Journalistic Methods (to be renamed News Reporting I)
   Communication Internship
   Mass Media Elective (3 hrs. upper-level)
   Beginning Photography I
   Graphic Design I or II

-- Adding six NEW courses:

   REQUIRED:  12 hours

   COMM 2100 Communication Colloquium (0 hours)
COMM 2323 News Reporting II (3 hours)

COMM 4313 Ethical & Legal Issues in Communication (3 hrs)

COMM 4403 Professional Speaking (3 hours)

COMM 4523 Communication Research (3 hours)

plus

ELECTIVE: 3 hours

COMM 3333 Practicum in Print Media (3 hours)

-- Changing 1 upper-level course to lower-level:

COMM 3330 (Newspaper & Special Publications)

to COMM 2330 (Newspaper Workshop)

-- Renumbering courses to reflect new sequencing and levels at which

courses are taught

-- Adding prerequisites for several courses:

COMM 2203 Persuasion

COMM 2313 News Reporting I

COMM 2323 News Reporting II

COMM 2990 Tutorial

COMM 3333 Practicum in Print Media

COMM 3513 Public Relations

COMM 4313 Ethical and Legal Issues in Communication

COMM 4403 Professional Speaking
COMM 4513 Communication Internship
COMM 4523 Communication Research
COMM 4533 Communication Senior Project
COMM 4900 Advanced Tutorial

-- Requiring minimum of “C” in all courses required for communications major
-- Requiring at least 12 hours of general electives from non-communication Courses

Moved: Warden/Lamar

Approved: yes 33, no 0, abstained 0 (two members left)

B. Faculty Handbook – (no report)

C. Faculty Resource Committee – (no report)

D. Tenure and Promotion -- (no report)

V. Old Business —

Dan Morris and Willie Mays were guests representing the Follett Higher Education Group and the Follett College Store No. 349. Morris briefly reviewed the process for handling textbooks and other supplies and answered questions from faculty. Questions centered primarily on faculty concern that, regardless of reasons, a sufficient number of student texts have not been being ordered, thus leaving students and faculty in a predicament. Students remain behind and/or classes must be adjusted due to the shortage. Additional faculty concerns centered on the non-availability of art supplies, science kits, and lab goggles. Morris stated that he would personally make the commitment to USAO that texts and other items of concern would be available for the Summer and Fall trimesters of 2003. He did ask that USAO be sure not to inflate the number of texts requested to be ordered. Morris assured faculty that Follett did not automatically “cut” the number of texts USAO requested.
VI. New Business —

A. Tina Winn outlined an IDS Committee plan to reorganize the Freshman Seminar Class to provide more individual choices to students, to provide more opportunities for student bonding and support, and to make a more positive impact on retention. Each section of Freshman Seminar will be linked to either IDS 1013 - Rhetoric and Public Speaking or IDS 1113 - Writing I. Specific links will be indicated in the Enrollment Bulletin. The hope is to link 60% of students to one or the other course. Additionally, sections of the course will be identified as using a thematic approach or as using a non-traditional/Transfer student approach. The question was raised as to whether the plan would prohibit students from taking both “link courses” at the same time. Winn indicated that this problem could be prevented with an advisor signature in the “Exception Box” of the regular enrollment form. Further, maximum enrollment will be 20 students per section; objectives will be the same in each section; there will be training sessions for helping instructors familiarize themselves with changes in the course and for standardizing the new process. If interested in teaching a section of Freshman Seminar, contact Tina Winn.

B. Jennifer Long reported the Nominating Committee had been able to place individuals on the Faculty Association Ballot for President and Vice-President/Treasurer, but not yet for Secretary. Balloting will be at the April meeting.

VII. Announcements –

1. Turn in Mid-Term grades.

2. Order textbooks.

3. March 6, 2003, 12:30 pm – 1:00 pm, come greet Dr. Risser, Chancellor in the Terrace Room.

4. Faculty Forum, March 25, 2003, 11:00 am Dr. Bernard will address some pending personnel issues and questions.

5. Forward to Dr. Shafer information concerning the Faculty Handbook so it can be placed on the web.

6. Remember/Come to the Art Show.


8. Scholastic Meet is coming. Will you help?

VIII. Meeting Adjourned 12:03 pm.

Respectfully submitted,