Minutes of the USAO Faculty Association

November 2\textsuperscript{nd}, 2010

Members in Attendance:

Bohannon, Kenneth; Bruce, John; Casey, J.C.; Chan-Yu-King, Roch; Crow, Kevin; Daniel, Cylathia; Davis, Katie; Dorman, Frank; Elder, Craig; Ferguson, Vicki; Ferrell, Wendi; Guzik, Erik; Hanson, Jan; Hector, Nancy; Johnson, John; Kandeh, Stephen; Kao, Shawyi; Karjala, Aleisha; Kelley, Sean; Knapp, Jacquelyn; Lamar, Kent; Loutsch, Jeannette; MacDonald, Sean; Mather, Jeanne; McElroy, Linda; Miller, John; Osborn, Nancy; Rees, Shelley; Reigh, Darryl; Rodgers, Meagan; Sherman, Jason; Simpson, Zachary; Thrift, Layne; Vliet, Marcia; Warden, Nancy; Weber, Stephen; Willis, Ray

Members Absent:

Bellemain, Annick; Brawner, Judy; Breerwood, Steve; Brickman, Sharon; Brown, Brenda; Brown, Kelly; Brown, Steven; Gower, Donna; Hanson, Dan; Hester, Lee; Holland, Diane; Long, Jennifer; McCoy, Linda; Metcalf, Vinson; Newbrough, Robert; Oxenford, Leah; Rickman, Melissa; Tan, Richard; Thomas, Peter; Walker, Christopher;

I. Called to order by JC Casey at 11:08 am

II. Approval of Minutes
   a. Minutes of the October 5\textsuperscript{th}, 2010 meeting were emailed to the Faculty listserve. A motion to accept the minutes was made by Karjala and seconded by Sherman. Motion passed to accept the minutes

III. Financial Report
   a. $622.71 in the account
   b. Please pay your dues.

IV. Committee Reports
   a. Tenure/Promotion – haven’t met but Dr Marble reminded to call the first meeting
b. Curriculum – Knapp reports that they met and have several proposals under consideration.

c. Handbook – not met yet

d. Resources – not met yet

e. IDS – Davis reports that they have met and a discussion on faculty vs University committee. Not yet in the faculty handbook. Function is to meet the expectations of the faculty and that we will be soliciting information from the faculty, even those not teaching course as they may have expectations from the students in these classes

   i. faculty suggest to use the State Reagents guidelines for matrix

f. Cultural – Davis and Vliet report that they met – there have been some recommendations on how the committee was set up and there will be changes made. Suggestion on the table is 2 rotating faculty, 1 standing and 2 rotating staff, students – SAB president and 1 rotating.

g. Matriculation – Osborn reports that next year’s medallion will be the Drover and class of 2015, Drovers were selected the coolest mascot in the NAIA

V. Old Business

a. Faculty Forum – Dr Feaver will send a letter stating salary but not a contract.

b. On-Line Course Evaluations – Gina Drechsler will have forms available by Thanksgiving, the students will be emailed reminders until completed.

c. Chart on actual graduation rates will be sent out today by JC Casey

d. Questions for Mike Coponiti – need to gather questions and schedule him to talk

VI. New Business

a. Meeting times – Dec meeting – 31 for, 0 against and 6 abstain

b. Motion to hold January meeting on the 11th – Motion by Davis and seconded by Daniels – 33 for, 1 against and 1 abstain

c. Faculty Forum – Promotion and Tenure – Marble will follow guidelines of past this year but reads the handbook as Promotion – Apply in the 6th year and start in the 7th year and Tenure in the 5th year and start in the 6th year.

   i. faculty feels that there is a need that the Academic and Faculty section parts must agree, some concern on whether the Handbook changes will be done and in place next year and feels that it should be prepared and submitted before the rest of the handbook issues

   ii. JC polled when you start to pull materials for the package and most agree 1 year before applying

   iii. Davis suggested that the committee divides into smaller groups and each work on a section to try to move the handbook along –
because we need language updates in exigency policy, hiring policy language

  d. JC passed out an opinion survey that she needs back by 11/7
  e. Lynn Boyce has a list of graduates by year thru 2005 – takes 6 years to see freshman through the process.

VII. Announcements
  a. Soccer games – last of the season
  b. Festival of Arts and Ideas panel discussion tonight
  c. BFA Open House – Nov 12th
  d. World Creativity forum – Nov 15th
  e. Hypatia luncheon – Dec 1st
  f. Phi Mu – Nov 18th
  g. African Symposium – Dec 3rd

VIII. Motion made to adjourn by Lamar and seconded by Simpson. Motion passed.

Respectfully submitted

Jeannette M Loutsch, PhD