I. President Brenda Brown called the meeting to order.
II. Osborn (Magrath) moved to approve the minutes from October 2, 2001 meeting. Motion carried.
III. Osborn reported a balance slightly more than reported in October as a few more people have paid dues.
IV. Committee Reports:
   A. Curriculum Committee - Todd reported that new forms for requesting curriculum changes were on-line and that all curriculum changes were due to the Curriculum Committee by mid January to be voted on during the February Faculty Association meeting. Division approval and, when applicable, Teacher Education approval should precede passage to the Curriculum Committee.
   B. Faculty Handbook Committee – Thomas reported that Feaver had requested some minor changes and that the committee would be looking at adding information concerning preparation of Tenure/Promotion dossier. Presentation to Faculty Association is anticipated early in spring semester.
   C. Tenure and Promotion Committee – B. Brown announced that the process had begun in divisions. Dr. Bernard calls the first meeting of the committee and should do so in the near future.
V. Ad Hoc Committee Reports:
   • A. Annual Report Committee – did not meet in October and will be requested to report any progress at the next Faculty Association meeting.
   • B. “Resource” Committee – Howard reported that the committee was working on scholarship issues. Brown reported that the committee had met with Feaver in an effort to explain the purpose and function of the committee and improve communication. He was open to meeting with the committee at the end of each trimester.
VI. Regents’ Report:
   • Brown reported that the Regents' report was on the web; nothing of particular note this past month.
VII. Old Business:
   Brown reported that Martin Luther King Day will be observed. Classes will be dismissed, but offices will be open and campus events will be available.
VIII. New Business:
   • Brown Calendar Changes:
Osborn, Todd, and Brown reported that Dr. Bernard requested a faculty vote on calendar changes before the December Regents meeting. Osborn reported that the Calendar committee had worked hard and presented three proposals for consideration by the association. Options A, B and C had been sent by email to all faculty, with an alternate plan proposed by Nancy Warden had been sent by email at another time. For those who had not brought a copies, Todd had overheads of all plans.

The current proposed calendar address the issue of meeting State Regents requirements of 800 minutes per credit hour, adds a Fall Break coinciding with public school’s Fall Break, continues the Wednesday off prior to Thanksgiving, and ends the Fall trimester the second week in December [a 16 week span of time from beginning of the trimester to the end]. Thomas inquired as to the possibility of a "quick fix." MUCH discussion followed. Reigh (M. Mather) moved to have classes the Wednesday before Thanksgiving, have no Fall Break and add time to exams. Discussion continued. Motion was withdrawn. MORE discussion followed concerning the alternative plan proposed by Warden. Magrath (Brawner) moved that the plan be approved: 60 minute classes during Fall and Spring trimesters, no Fall Break, no classes Wednesday before Thanksgiving, 15 week time span, begin Spring trimester first Monday in January. Discussion continued involving issues such as eliminating noon classes, effect on 4 day classes, ... Motion carried 19-8-4.

• IX. With no time left to discuss summer options A, B, and C, Bruce (King) moved to adjourn.

Respectfully submitted,

Vicki Ferguson

Editor: Ingrid Shafer

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