USAO Faculty Association

October 1, 2002

Minutes


I. President Nancy Osborn called the meeting to order at 11:06 am.

II. Minutes of the September 3, 2002 meeting were moved for approval. Motion carried.

III. Treasurer Roger Drummond reported a balance of $793.84.

IV. Osborn recognized and welcomed Kelly Brown the new Director of the Nash.

IV. Committee Reports—

No reports were made. Osborn indicated the membership of Association Committees had been determined and thanked the faculty for their cooperation as those assignments were determined. A list of members for each of the Faculty Association Committees was distributed.

V. Ad Hoc Committee Reports—

Jennifer Long reported the Academic Dishonesty Ad Hoc Committee had met. It was noted that there is presently a USAO policy which addresses the issue of academic dishonesty. The present policy simply needs to be carried-out. Dr. Bernard’s office handles violations in this area. A motion (Long/Reigh) carried passing a Resolution that:

USAO faculty will commit to the present university policy concerning academic dishonesty and report accordingly to Dr. Bernard. The resolution will be forwarded to Dr. Bernard. Discussion generated the following suggestions:

* place the current policy in the University Catalog and Faculty Handbook,
*include policy in New Faculty Orientation Sessions,

*place the policy in course syllabi,

*faculty must start reporting infractions,

*there needs to be standard forms generated by Dr. Bernard’s office for reporting infractions,

*student transcripts should indicate academic dishonesty, and

*include a new symbol on transcripts indicating dismissal and receiving a grade of “F” for academic dishonesty.


Next meeting of the Regents is October 8, 2002.

Forward individual faculty activities and accomplishments to Osborn for inclusion in her report.

VII. Old Business —

A. Dr. Casey reported that Dr. Feaver indicated money would be available for research. Applications for Emerson Grant Funds will be accepted, scrutinized, and funds awarded accordingly. Casey will forward a copy of the guidelines for applying to all faculty. Shafer will down load application forms for access by all faculty. It was noted that a Fall deadline for applying should be set for proposals.

B. The subject of how to honor deceased faculty/staff or faculty/staff family members was raised. Past Faculty Association Minutes do not indicate specifics concerning the matter. There was some discussion whether to purchase bricks, trees, or books. No specific decision on the matter was found. Osborn stated that faculty need to decide how this honoring will be done. Discussion indicated that a dollar amount should be set and that the “type” of honor might be left to the individuals presenting it. The honoring of deceased will be placed on the next Faculty Association Agenda.

VIII. New Business —

A. Osborn noted Ingrid Shafer had received an award from The Oklahoma Foundation for Excellence for 2002-2003 and encouraged all faculty to consider applying for or nominating others for future such awards. Contact for information can be made at e-mail www.ofe.org or by calling 236-0006.
B. As President of the Faculty Association, Osborn has been asked to provide data on a 32 item survey from the Faculty Advisory Council to the Oklahoma State Regents for Higher Education. The survey is seeking opinions from faculty indicating the “Top 5 Issues they are facing today in Oklahoma. Rather than simply complete the survey herself, Osborn has asked Division Chairs to obtain faculty input on the survey and pass-on the data to her. She will then aggregate the data and forward them to the Faculty Advisory Council. This information must be received by the Advisory Council by Friday, October 18, 2002. Input is appreciated.

C. Osborn reported the Regents had approved the 18 hour Liberal Arts Minor proposal and the Teacher Certification in Music proposal submitted at its last meeting. Other proposals which have been made will be acted on at the October meeting. Faculty made several comments/observations concerning the Liberal Arts Minor:

*publicize procedures and place relative information in the USAO Catalog and the Trend,

*inform students at the time application is made for graduation,

*establish a procedure for applying for the minor,

*add the minor to the advisee check sheets.

IX. Announcements –

A. Be watchful of e-mail from people you know with attachments you can not access.

B. October 1, 2002, 7:30 pm there will be a Colonial Music of George Washington’s Time concert. Location is pending. A related workshop will be conducted a 4 pm prior to the concert.

C. October 10 begins the National Depression Screening Day sponsored by the USAO Psychology Club. All are encouraged to participate knowing that participation will be anonymous and confidential. Time is 11am – 2 pm,

D. Davis Hall choir room and choir practice rooms.

E. October 11, 2002, there will be a series of one act plays presented by high school students in Davis Hall. Times are 9 am, 10 am, 11 am, 1:30 pm, and 2:30 pm.

F. October 21, 2002 is the date for the Hypatia Lunch. Details will be provided later.
G. October 24, 2002 is the “Building A Legacy“–First Generation College students Tour and program.

H. IDS Freshman Seminar instructors will meet 10-3-02, 11:30 am-12:30 pm.

I. IDS Faculty will meet 10-10-02, 11:30 am-12:30 pm.

J. Can registrar for the following at the web site for each:
   
   Oklahoma Academy of Science Fall Meeting,  
   Oklahoma Native Plant Society Meeting.

K. Please note the printing office test copying policy. Work study are not to copy tests unless the faculty members requesting the tests are there watching. Debra Rowntree is to make copies of tests for faculty.

L. The next Regents meeting will be held October 8, 2002.

Meeting adjourned 11:47 am.

Respectfully submitted,

Keith Harrison, FA Secretary