USAO Faculty Association
October 2, 2001

Minutes

Signed in as Present: Bohannon, Brawner, B. Brown, Bruce, Chan, Crumb, Dudding, Elder, Ferguson, Frankland, D. Hanson, Harrison, Hester, Holland, Howard, Huguenin, Kao, Kelley, King, Knapp, Lamar, Long, Magrath, J. Mather, M. Mather, Miller, Osborn, Reigh, Savage, Shafer, Todd, Vliet, Warden, Webb, Winn

Guests: Three members of the NCATE (National Council for Accreditation of Teacher Education) on-site accreditation team.

I. President Brenda Brown called the meeting to order.

II. Harrison (Magrath) moved to approve the minutes from September 4, 2001 meeting. Motion carried.

III. Osborn reported a balance of $734.84 with $10.00 dues still being accepted.

IV. New Business:
Brown requested to change the order of business to introduce Alan Proctor, USAO's Development Director. He stated that it is necessary to raise money from the private in order for USAO to thrive. Applying for Grants was one way to raise that money. Another way is through the Annual Giving Campaign. Mr. Proctor displayed the flyer for the Performing Arts Series, started with hopes to build an endowment to that it could eventually be free. It is sponsored by the USAO Foundation, charging for the series:

$10 for faculty, $5 for students, and $25 for the general public. There will be other foundation-sponsored events.

He also displayed the "First Steps" Prospectus being used as potential donors are approached. He stressed that annual faculty giving was important when seeking corporate gifts. Staff giving campaign resulted in 52% of staff participating. Annual faculty fund drive would begin in the near future. When writing for grants internal giving is usually an important factor. The amount of participation is more important than the monetary amount. Lee Hester announced an American Indian Scholarship Fund.

Proctor responded that gifts can be designated and Mike Coponiti has a form for "in kind" giving. Reigh inquired as to the feasibility of a USAO billboard. Casey suggested the possibility of visibly reporting the progress of the fund raising campaign. Mr. Proctor's office is 106 Troutt.

V. Brown distributed Faculty Association committee assignments for Tenure, Curriculum, and Faculty Handbook. She requested regular meetings and monthly reports from the committees.

Tenure: Dudding, Lamar, Crumb, Shafer, Mather, Irving, Reigh, Magrath, Montgomery
Curriculum: Todd, B. Brown, Elder, Hector, Kelley, Winn
Handbook: Thomas, Weber, Kelley, Howard, Shafer

VI. Brown asked for report from the two ad hoc committees:
Annual Report Committee (Webb, Magrath, Casey, Todd, Hug): Webb reported that the committee was working on a draft of a new annual report that would be more open ended and less work than the current annual report. Their goals also encompassed the desire that all faculty would use the same form.

"Resource" Committee (Howard, Reigh, B. Brown, Osborn, Savage, Harrison): Howard requested that any issues needing discussion and/or action be sent to any committee member. The committee desires to work with administration for better communication.

VII. Old Business:
Brown encouraged all to be active to make small changes that improve our working environment.
Annual Report and "Resource" committees will remain ad hoc committees for the current academic year.

Discussion opened concerning the possibility of observing Martin Luther King Day in the spring, Todd reported that Dr. Bernard had requested he gather master calendars of all state institutions for relative comparison purposes. Currently some observe MLK day and some do not. After discussion Magrath (Todd) moved to request that Martin Luther King Day be a holiday at USAO. Motion carried 24 -4 -6.

With the national events of September 11, question was raised concerning the existence of a campus security/crisis plan. Brown had asked and will pursue information concerning such. Ferguson (Mather) moved that Brown express faculty concern that the university develop and share a Security/Crisis Plan.

VIII. Announcements:
Magrath announced an IDS Faculty meeting 11:00-12:45, October 5. All interested faculty are invited.

Magrath announce and Orchid Society Saturday and Sunday at the OKC Garden Center.

Lamar announced an art show in progress.

Dudding announced a multimedia show on Monday, October 8, on Beethoven with Weber, Bohannon and Dudding involved as faculty. Davis Little Theater, 7:30.

IX. Brown thanked all for coming.

Lamar (Knapp) moved for adjournment.

Respectfully submitted,

Vicki Ferguson