Minutes of the USAO Faculty Association  
February 4, 2014

Signed in as present:  
A. Bellmain, S. Brown, J. Bruce, R. Chan-Yu-King, J.P. Cook, K. Crow, K. Davis, V. Ferguson,  
W. Ferrell, J. Finck, C. Garneau, D. Hanson, J. Hanson, N. Hector, L. Hester, Y. Hwang, A.  
McElroy, B. Morgan, N. Osborn, L. Oxenford, S. Rees, M. Reynolds, M. Rodgers, J.C. Sanders,  
Walker, N. Warden, S. Weber, D. Zoetewey

I. Meeting called to order by D. Hanson at 11:08am  
II. Approval of the minutes- with a spelling correction  
III. Treasurer’s report- $989.81  
IV. Committee reports  
a. Tenure & Promotion committee- met in January. Business is complete.  
b. IDS- no business to report  
c. Resource- no business to report  
d. Curriculum- K. Davis presented the following changes  
i. Change to the description of the Liberal Arts minor  
   1. Recent revisions changed the wording which raised questions about the intent of the minor.  
   2. Teacher Ed and Curriculum Committees voted unanimously in favor.  
ii. Several changes to course titles in Education.  
   1. Changes are to make wording consistent with current language in the field. No changes to course prerequisites or requirements.  
   2. Division, Teacher Ed, and Curriculum Committees all unanimously approved the changes.  
   3. J. Loutsch moved to vote on all changes at once, A. Karjala seconded. Unanimous approval. No abstentions.  
iii. Related discussion ensued about the possibility of adding prerequisites to upper-level IDS courses, so as to prevent new students from enrolling in upper-level courses.  
   1. J. Long said she would bring up the matter with the IDS Committee.  
e. Faculty Welcoming- no business to report
f. Faculty Handbook- no business to report
a. Ad Hoc Faculty Concerns- no business to report
g. Ad Hoc Student Evaluations- no business to report

V. Old business
a. D. Hanson attended the last Regents’ meeting and gave an overview of the meeting.

VI. New business
a. (Note: new business was discussed before Curriculum changes because of visitors.)
b. J. Evans, Registrar, visited the meeting to report on changes to online advising. (He was accompanied by L. Boyce, VP of Information Services and C. Philips, Assoc. Registrar.)
   i. Explained the process of implementation and troubleshooting the system.
   ii. The next Summer and Fall registration will happen online, at the same time. Shortly after spring break. For this registration only, faculty will need to enroll each student. (In the future, faculty will release students to enroll themselves.)
   iii. Faculty will receive an advising guide with information on how to handle special issues. Faculty will also be able to attend training sessions.
   iv. The system will allow a pre-graduation check to happen at 91 hours. This will help students and advisors to catch issues early on.
   v. Add/drop will be done online in the open period. Late add/drops will be handled on paper, on a case-by-case basis.
   vi. Withdrawals still on paper.
c. Several faculty expressed dissatisfaction with recent graduation ceremonies.
   i. Specific concerns:
      1. Direct solicitation of funds by the Alumni Association is inappropriate
      2. Tone of the ceremony is too somber, should be celebratory
      3. Should be more about the students, less about “selling” USAO
   ii. Specific suggestions:
      1. A student should be the keynote speaker
      2. Cancel fall ceremony, hold one large ceremony every spring (possibly outside)
         a. There is precedent for an outdoor ceremony, which took place several years ago when Te Ata was under renovation.
            Student support for this action was high.
      3. Options for faculty members to speak (perhaps winners of teaching and research awards)
   iii. Responses:
      1. W. Ferrell is on the Graduation & Matriculation committee. She will pass on the concerns to J. Evans, Registrar and chair of the committee.
2. D. Hanson said he would consult with D. Marble, VPAA, regarding possibilities for changes.

VII. Concerns, reminders, suggestions- none

VIII. Announcements
   a. J. Loutsch- bake sale Feb 5, Pink game Feb 5
   b. D. Hanson- Davis Waldorf performance by Ryan and Ryan on Feb 7.
   c. C. Walker- the third class of the Research Endorsement will begin during Independent Study term. Encourage strong students to participate.

IX. Move to adjourn- J. Knapp; seconded by S. Brown. Passed unanimously. Meeting adjourned at 11:58am.

Respectfully submitted,

Meagan Rodgers
Faculty Association secretary