Minutes of the USAO Faculty Association  
*Tuesday, April 2, 2013*

Signed in as present:


I. Call to Order by President, K. Crow, at 11:04 am.

II. Approval of Minutes

Minutes of the 2/05/13 regular meeting of the USAO Faculty Association were delivered electronically by W. Ferrell on 4/01/13. K. Bohannon asked that the curriculum changes for the music department be more specific. With that amendment to the minutes, he made a motion to approve the March 2013 minutes. N. Osborn seconded the motion, passed unanimously.

III. Treasurer’s Report

D. Hanson announced a balance of $947.57.

IV. Committee Reports

A. Tenure & Promotion Committee—No business to report
B. IDS Committee—No business to report
C. Resource Committee—No business to report
D. Curriculum Committee—K. Davis presented the proposed curriculum change from the English Department. The change included dropping the course “Methods of Literary Study” and adding the course “Technical Writing” to update the English curriculum to remove the former as a requirement and add the latter as a core elective option. A. Karjala made a motion to approve the curriculum change; N. Hector seconded the motion. Vote = 38 Yes, 0 No, 1 Abstentions

The second curriculum change considered was from the Speech Language Pathology Department. K. Davis expressed that the change would simply redistribute the credit hours assigned to the courses Language Disorders I and Language Disorders II. The former course would become a 3-credit hour course and the latter would become a 2-credit hour course; no change to the total credits required for the degree. Z. Simpson made a motion to accept the curriculum changes; A. Karjala seconded the motion. Vote = 37 Yes, 0 No, 0 Abstentions
The final curriculum change presented was from the Biology Program that included: dropping two defunct courses, adding new courses to eliminate the over-use of Special Topics offerings and to effectively advertise the degree, re-naming and assigning new course numbers to lecture and lab courses to distribute course emphasis effectively, adding Introduction to Computing and Scientific Writing to the required course curriculum, and updating the requirements of the program to meet national and peer averages and to accommodate changes to courses offered by other programs. The curriculum changes reflect the mission of the college, and the changes are the result of research and two years of planning. On the advice of the curriculum committee, the Scientific Writing course was reassigned as a 2-credit hour course, such that all curriculum changes resulted in no change to the total hours required for the degree. K. Crow made a motion to accept all the biology curriculum changes with the stipulation that the Scientific Writing course be changed from a 3-credit hour course to a 2-credit hour course so that the total hours of the program are not increased. L. Hester seconded the motion. Vote = 39 Yes, 0 No, 0 Abstentions

K. Davis also informed the group that the Liberal Arts Minor Curriculum Change is currently working through the approval process. The curriculum change document has been completed and will be reviewed by the Teacher Education Committee next.

E. Faculty Welcoming Committee—J.C. Sanders reported the committee met on March 5 for lunch. Committee members were joined by new faculty. Plans are underway for the group to meet again.

F. Faculty Handbook Committee—N. Osborn reported the Tenure & Promotion Committee had made the following recommendation for the Faculty Handbook Committee to consider:
The committee requests that in future years, the Tenure and Promotion Committee be appointed by the Faculty Association President. The Faculty Association President will appoint an acting chair who will call the first meeting. When the committee meets, the Tenure & Promotion Committee will elect a chair for the committee.
N. Osborn reported that the Faculty Handbook committee approved their recommendation to change the language of the current faculty handbook and asked that the Faculty Association consider approving their recommendation as well. J. Loutsch made a motion to accept the proposed language; Z. Simpson seconded the motion. Vote = 38 Yes, 1 No, 0 Abstentions

G. Ad Hoc Faculty Concerns Committee—No business to report

H. Ad Hoc Student Evaluation Committee—J.C. Sanders reported that the student evaluation committee will meet April 22 to review all ideas and evaluation instruments shared by faculty.

V. New Business

A. N. McElroy announced that the Faculty Association Officer Nomination Committee had two names to bring before the group for consideration. The vice-president nomination was S. Rees; the secretary nomination was M. Rodgers. K. Crow asked if
there were any nominations from the floor. Hearing none, D. Reigh moved to elect the nominees by vote of acclamation; A. Karjala seconded the motion. Vote = 39 Yes, 0 No, 0 Abstentions

B. K. Crow asked the group if the Faculty Association should consider meeting in the summer. After discussion among the group, a suggestion was made that a committee be assigned to research the Faculty Association Constitution and prepare information to be shared when we reconvene in the fall trimester.

VI. Announcements

A. Regent’s Meeting Next Tuesday (April 9)
B. Hypatia April 11
C. BFA Arts Reception Saturday, April 6 at 7:00 p.m. The BFA Arts Show will be open all week.
D. Bark for Life is Saturday, April 6. Money raised will go to the American Cancer Society.
E. Girl Scouts of America will be on campus Sunday, April 7. Volunteers will be taking the girls to the Habitat to earn additional Girl Scout patches.
F. Bill Wallace Field Day (1st graders) will occur on campus on April 24 from 9:30 a.m. to 2:30 p.m.
G. The Pink Games will be next week. The baseball Pink Game will be Thursday, April 11. The softball Pink Game will be Friday, April 12.
H. Scholastic Meet will be this Thursday, April 7.
I. The Woody Guthrie Call for Presentations is underway. Contact D. Reigh for more information.
J. The USAO Campaign dinner is tonight at 5:30 p.m. in the USAO Ballroom.
K. Z. Simpson will be having a book discussion at 7:30 p.m. tonight.
L. Aerial Morgan’s Senior Recital is tonight at 7:30 p.m.
M. Band, Choir and Showband activities are coming up.
N. Davis Waldorf Series "Ying String Quartet will be performing April 15 at 7:30.

VI. Motion to adjourn by Z. Simpson; second, J. Vaughn, 11:43 a.m.

Respectfully submitted,
Wendi Ferrell