

Student Organization Renewal Form

Organization Name: _____

Organization President: _____

Advisor: _____

Semester/Year: _____

A renewal form must be submitted each semester for an organization to remain active and allowed to have meetings and events on campus. This semester's renewal form must be submitted to Student Services by Friday, September 20.

STUDENT ORGANIZATION REGISTRATION FORM

Student Services

2019-2020

Please complete and submit form to Student Services, 3rd floor of Student Center. In order to be recognized as a Registered Student Organization at USAO, the student organization must complete and submit the following items **each fall and spring semester**:

I. Organization Information:

Name of Organization: _____

II. Current Officers: (*please star the person who will serve as a contact for Student Services)

Student Name	Officer Position	Email Address	Phone Number

III. Member Roster: Please use back of sheet if you need additional space. Alternatively, you may attach another sheet with your current roster. Remember, for a student to be considered a member, he/she must meet the membership requirements set forth in your organization's Constitution.

Student Name	Student Name
1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17.
8.	18.
9.	19.
10.	20.

VII. Signatures & Agreement:

I certify that the above registration information is true for the named organization.

Signature: _____ Date: _____
(Student Contact Person)

Please submit to the Director of Student Involvement, located at 300 Student Center.